



THE NEW ZEALAND SOCIETY OF AUTHORS
TE PUNI KAITUHI O AOTEAROA (PEN NZ INC)

89TH

ANNUAL GENERAL MEETING

The New Zealand Society of Authors
Te Puni Kaituhi o Aotearoa (PEN NZ) Inc

Online

Saturday May 27, 2023
10-11am

By zoom



TE PUNI
KAITUHI

O AOTEAROA

THE NEW ZEALAND SOCIETY OF
AUTHORS (PEN NZ INC)



THE NEW ZEALAND SOCIETY OF AUTHORS
TE PUNI KAITUHI O AOTEAROA (PEN NZ INC)

Karakia to open and close:

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora ki te katoa
Haumi e, hui e, tāiki e!

Translation:

I summon from above,
I summon from below,
I summon from within
I summon my surroundings.
Let the vitality, energy and well-being be in us all.
We bind, we fix and unify in this intention!

89TH ANNUAL GENERAL MEETING

Online

Saturday May 27, 2023

Agenda

- Karakia
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 - Copyright Licensing New Zealand & Book Sector Map p103
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 9. *Motion:* To change the President of Honour tenure to a calendar year.
 10. Confirmation of President of Honour for 2024
 11. Ratification of board delegates to renew for a second term:
 - Heather McQuillan - Top of the South/Canterbury; Helena Andrews – Board Youth Intern. Tracy Farr- Vice-President and Wellington & Wairarapa region.
 12. *Motion:* Appointment of Auditors: NZSA to retain Hounsell's for 2023
 13. Other business
- Closing Karakia





**International
groups demand
release of Kurdish
journalists,
lawyers, political
party officials
arrested in pre-
election crackdown**

TÜRKIYE

25 April: Media freedom, freedom of expression, and human rights organisations call on Turkish authorities to stop the systematic harassment and intimidation of Kurdish journalists, media workers, media outlets, the lawyers that defend them, and Kurdish political party officials, give them access to legal counsel, disclose full details of charges brought and to ensure that they are released from detention. PEN reiterates the need for a free and pluralistic media atmosphere in the run up to the elections that will be held on 14 May 2023.

On 25 April, coordinated dawn raids in Türkiye targeted homes and offices of 126 people including journalists, lawyers, rights defenders, political activists, and artists in 21 provinces, based on unclear charges. The state-run Anadolu Agency reported that the Diyarbakır-based operation is related to anti-terror investigations led by Diyarbakır Chief Public Prosecutor's Office.

Among those that have been detained so far are 10 journalists and a lawyer who represents arrested journalists. Technical equipment, computers, books, and documents belonging to journalists were also confiscated by the police during the raids. It was also reported that arrest warrants were issued against 216 people and the search continues for other journalists. The raids are taking place in the run up to the parliamentary and presidential elections in Türkiye which will be held on 14 May 2023, and represent another step in the systematic harassment and intimidation of Kurdish media and political opposition in the country.

The Mapping Media Freedom database records 27 alerts impacting 91 Kurdish journalists, media workers or outlets over the last 12 months. The alerts primarily consist of legal incidents usually leading to arrest, detention, imprisonment, prosecution, and convictions. PEN calls on the authorities to immediately give the detained journalists, lawyers, and political activists access to legal counsel, to disclose full details of any charges brought and to ensure that they are released from detention.



THE NEW ZEALAND SOCIETY OF AUTHORS
TE PUNI KAITUHI O AOTEAROA (PEN NZ INC)

MINUTES OF THE 88TH ANNUAL GENERAL MEETING

**The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa (PEN NZ) Inc
Held online via zoom, 10am Saturday 21 May, 2022 10-11am**

38 zoom participants (logins) 10.10am and at meeting close 10.45am
Total 39 present (although 2 showing as Julie Ryan)

Present: Tracy Farr, Kirsten le Harivel, Jenny Nagle, Claire Hill, Mandy Hager, Susan Battye, Andrea Pollard, Anita Arlov, Tess Redgrave, Brent Leslie, Bronwyn Elsmore, Bronwyn Hegarty, Elisapeci Samanunu Waqanivala, Heather McQuillan, Helena Andrews, Jennifer Watts, Jennifer (no surname), Julie Ryan, Justine Payen, Kerry Sunderland, Kim Harris, Libby Kirkby-McLeod, Lucy Hodgson, Melinda Szymanik, Mia Farlane, Nick Pinchin, Nicole Colmar, Patricia Berwick, Paul Maunder, Paula Browning, Paula Harris, Philippa Werry, Reginade Wolf-Ngarimu, Rosetta Allan, Sade Aroha Young, Tina Shaw, Vanda Symon, Weng Wai Chan.

Karakia, by Susan Battye

Apologies: Kelly Buchanan-Jones, Marie Connolly, Jana Mittelstaedt, Tasha Haines, Deborah Jowitt

PEN International - Empty Chair

Raif Badawi

After 10 years of imprisonment, 2016 IPA Prix Voltaire Laureate, blogger, and free speech activist Raif Badawi has been released by the Saudi authorities, but he is still not free. His freedom remains restricted with a 10-year travel ban, as well as a ban from using social media for the next 10 years. This is a grave limitation of Badawi's freedom of expression.

In acknowledging the empty Chair, Mandy Hager also gave special thanks to Lesley Marshall and Julie Ryan for their work with writers overseas.

Minutes of the 2021 AGM

These were opened for discussion

Mandy moved the minutes of the 2021 AGM be received.

Moved by Mandy Hager, Seconded Vanda Symon

CARRIED

Matters arising

Nil

President's Report

The President's Report was opened for discussion

It was moved the President's Report be accepted

Moved Mandy Hager, Seconded Susan Battye

CARRIED

Te Mangai Māori ki te Poari

(Te Ao Maori Representative Board Report 2021)

The report was opened for discussion.

It was moved Te Mangai Māori ke te Poari be accepted

Moved by Mandy Hager, Seconded Tracy Farr

CARRIED

Chief Executive Officer's report including programmes, awards, Toolkits, Roadshows

Moved by Jenny Nagle, Seconded Mandy Hager

CARRIED

Financial Statements

The Financial Statements were open for discussion.

It was moved the financial report and audited accounts be accepted.

Moved by Jenny Nagle Seconded Mandy Hager

CARRIED

Branch Reports

Branch reports were opened for discussion.

It was moved that the branch reports be accepted.

Moved by Mandy Seconded Libby Kirkby-McLeod

CARRIED

Representatives Reports

The representatives' reports were opened for discussion.

It was moved the representatives' reports be accepted.

Moved by Mandy Hager, Seconded by Justine Payen

CARRIED

President of Honour for 2022-23

A poll was taken and all present unanimously voted to accept Witi Ihimaera as President of Honour for 2022-23.

Mandy Hager noted this is the 50th anniversary of Witi's first novel *Pounamu Pounamu* -NZ's first novel by a Māori writer.

New President

Vanda Symon was nominated to be the new President for a two-year term.
Nominated by Mandy Hager Seconded by Susan Battye.

CARRIED by 100% poll vote

Ratification of Delegates

Kathryn Van Beek - Otago/Southland, Melinda Syzmanik - Northern regions; Heather McQuillan - Top of the South/Canterbury (2nd term); Helena Andrews – Board Youth Representative. Other board delegates mid-term.

CARRIED by 100% poll vote

Establishment of the NZSA Kaituhi Māori Branch

The establishment of a new Māori Branch was opened for discussion with the point made that a Māori writer could be a member of both their local branch and the Kaituhi Māori Branch. The new branch would operate in the same way as other branches and would be a positive move forward bringing more people in to engage with the NZSA.

Moved by Mandy Hager Seconded by Melinda Syzmanik
CARRIED by 100% poll vote

Other business

a. Appointment of auditor 2022

It was moved that we reappoint our current auditor for 2021 – Hounsell Accounting Ltd
Moved Mandy Hager Seconded Jenny Nagle CARRIED BY 100% POLL

88TH ANNUAL GENERAL MEETING

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa (PEN NZ) Inc closed Saturday May 21, 2022, closed at 10.45am.



2023 AGM – President’s Report

Kia ora koutou,

It has been an interesting and rewarding first year as President of The New Zealand Society of Authors Te Puni Kaituhi O Aotearoa. I would firstly like to acknowledge my gratitude to outgoing president Mandy Hager for the outstanding work she did during her term in the role. She steered the ship through the most turbulent of the Covid times, and her drive and vision lead to the establishment of our Te Māngai Māori ki te Poari Representative and Youth representative on the Board, Te Taumata Kaumatua Group and the Accessibility Reference Group. She also worked to ensure we had a robust and fit for purpose constitution. She truly took to heart the adage to leave something in better condition than you found it.

Our National Office staff have been outstanding in their work over the year. Thank you to Jenny and Claire who have still been dealing with the ongoing effects of the Covid environment and adapting to working the new business as usual, but while still mitigating risk. We are so very fortunate to have you. I would also like to thank Nick Pinchin for his work looking after the finances for the NZSA for many years.

We welcomed four new members onto the board this period. Kathryn van Beek for Otago Southland, Melinda Szymanik for the Northern Districts, Helena Andrews as our Board Youth Representative and Michelle Rahurahu as our Te Māngai Māori ki te Poari Representative. I would like to acknowledge the work and service of Susan Battye who was the outgoing representative for the Northern Districts. Thank you Susan for all of your hard work for the NZSA and for all writers.

We owe a huge debt of gratitude to our inaugural Te Māngai Māori ki te Poari Representative Kim Harris. She was a huge asset on the board and gracefully, yet firmly guided us in how to support and acknowledge our Māori writers, and on our journey in being a Te Tiriti organisation. She was pivotal in facilitating the series of hui that lead to our commitment to forming the Māori branch. We would also like to thank her and her partner Daniel for facilitating our Board and staff Cultural Capability training earlier in the year, and

for her special gift of a mauri in the form of a feather and a mat to be placed and added to at our National events. Kim stood down during the year due to her work commitments and to pursue her own writing. She wished to enable other Māori members to become involved in the NZSA at a board level and bring their experiences to the table. We welcomed Michelle Rahurahu into the role and wish to thank all those that applied for the position – it was wonderful to have such a great response.

Māori Branch:

Our aim is to stand up the Māori Branch later in the year in Tairāwhiti in an event to coincide with the Janet Frame Memorial Lecture to be given by the The New Zealand Society of Authors Te Puni Kaituhi O Aotearoa 2022/ 23 President of Honour Witi Ihimaera at his home marae in Waituhi. We would also like to thank Witi for his guidance into the Māori branch, Michelle Rahurahu, Regina Wolf-Ngarimu and Charlie Holland and to those who attended the hui and are contributing their input into its aims and structure. We are awaiting the outcome of a funding application to MCH (due mid-May) which will give us more scope to plan a special event and Roadshow.

Branches:

Our branches continue to be the core of our organisation and I offer my heartfelt thanks to those who volunteer their time and energy to leading and running them. There are so many pressures on our time and we are grateful to those who give theirs to support their local writers, organise events to bring the writing community together for fellowship and professional development. We encourage writers to get along to events, and to promote the NZSA to others. Covid has resulted in many branches also holding online events which has enabled our more geographically isolated members to be involved. I have fond memories of one Otago Southland online event that had attracted members from as far away as Central Otago and Kurow, and Singapore! Our membership continues to grow, and I thank you all for your ongoing support.

Roadshows:

Roadshows continue to be a popular professional development and community initiative. We were able to hold road shows in Wellington, Auckland, Napier, New Plymouth and Christchurch this year. Thank you to Kirsten Le Harivel for co-ordinating the roadshows, and to all of the writers to have presented at them and locals who have volunteered to help them run smoothly. The feedback we have shows their immense value to those that attend. We are disappointed that our funding for 2023 onwards does not include the capacity to continue having as many roadshows in the future. We are looking at alternate ways we can fund them so we can continue to bring them to our regions.

Advocacy:

The NZSA continues to work hard in its advocacy of writers and ensuring writer's ability to earn fair compensation for their work. Advocacy this year has centred around the National Library's book disposal partnership with the Internet Archive, National Radio to ensure authors are fairly paid for the publication and reproduction of their work, and for PLR. We would like to thank Kyle Mewburn and the late Rae McGregor for their work in advocating for all writers in the PLR Advisory Group. Our new PLR Advisory group representatives are Anna McKenzie and Sherryl Clarke. Part of our advocacy will be for establishing an ELR (Education Lending Right) and for compensation for eBook lending from our libraries. One of the strengths of our advocacy has been the partnerships with fellow organisations to add strength in our united voice. We work regularly with The Coalition for Books, Copyright Licensing NZ, WeCreate, and PANZ along with others in the creative industries to protect and promote creative rights. Thank you in particular to Jenny Nagle for her involvement with these organisations and the immense amount of time put into our advocacy work.

Going into an election year we are working with PANZ, CLNZ and the Coalition for Books to prepare a joint manifesto of key issues in the literature sector for lobbying up to the election.

We would like to thank MCH and Creative New Zealand for their ongoing funding of our organisation and programmes and will continue to lobby for increased funding for ourselves and the arts sector in general. Funding has not kept up with inflation and has resulted in us effectively having a nett decrease each year. Trying to do more for less is unsustainable for our organisation and unfair on our staff. The reality of this is that we are having to reduce what we do, but to do the core work and the best-value work we do exceptionally well. We appreciate the continued support of our members and are encouraged by the continued growth in membership. It shows that The New Zealand Society of Authors Te Puni Kaituhi O Aotearoa is the number one organisation to represent writers in the literary sector.

Ngā mihi na
Dr. Vanda Symon
NZSA President



New Zealand Society of Authors (PE NZ Inc) Te Puni Kaituhi o Aotearoa Te Ao Māori

NZSA Te Puni Kaituhi o Aotearoa was fortunate to have **Kim Harris** as the organisations first **Te Māngai Māori ki te Poari** NZSA board representative. Kim joined the board in 2021 once the role was ratified at the AGM and stepped down at the end of 2022. Her enormous contribution to NZSA to guide towards a new path as a te Tiriti organisation, following the new constitution ratified in 2020, is now in the annals of NZSA's history and we thank Kim for her generosity and patience. **Kim, ka nui te mihi ki a koe mo to takoha hitori.**

Kim was succeeded in November 2022 as **Te Māngai Māori ki te Poari** board representative by **Michelle Rahurahu**, who joined the board in 2023.

Awards: Ockham Awards, New Zealand Book Awards for Children and Young Adults, and Pikihiua Awards 2022

Kim was invited to the Ockham Awards but due to her full-time role at the Ministry of Health, was unable to attend. She offered her ticket to writers from Te Hā. Kim attended the New Zealand Book Awards for Children and Young Adults. What stood out to her was the massive inclusion of Te Reo Māori and Tikanga Māori throughout the night, more so, because the Master of Ceremonies was a fluent speaker of Te Reo Māori. She is confident that although the NZSA is not at this level of facilitating events in this way, NZSA is at a great starting point to work towards it.

NZSA Cultural Capability Training 2022/3

Kim suggested that the NZSA Board, NZSA National Office staff and Te Taumata Kaumātua all receive cultural capability training. Due to financial constraints Kim offered to run this for the board and national office with her partner Daniel and this training was completed for the board as a koha in February 2023. This was a massive contribution and the board acknowledge and thank Kim her generosity. NZSA are extremely fortunate to have had this offered to the board, to grow cultural competency within the Society, as we move towards standing up the 9th Maori branch.

Kim changed the opening greeting of the **NZSA Literary Bulletin** from "*Nau mai ki te panui a te NZSA Te Puni Kaituhi o Aoteroa (PEN NZ) Inc*" to "*Nau mai, pānuitia mai tēnei mātārere-tuhituhi o te NZSA Te Puni Kaituhi o Aotearoa (PEN NZ) Inc*".

NZSA Māori Writers and Members

In the last quarter of 2022, Kim worked alongside Claire at National Office to include a call in the NZSA Literary Bulletin asking NZSA Māori Writers to update their information in their author profile by identifying their Iwi. To do this, she provided an approved Te Puni Kōkiri linked to the Te Kāhui Māngai website (which lists all Iwi of Aotearoa New Zealand). This is now part of NZSA's registration process, where members can link all iwi affiliations. This activity yielded 30 responses. Known Māori

writers did not update their profile, which makes it very difficult to get a **true** account of the number of Māori writers there are in NZSA, and which areas and iwi are strong. We hope this information will bloom over time as members update their profiles.

Zoom Hui: Kim held several on-line hui by zoom during 2021 and 2022. These sought feedback from members about what they would like to see evolve within NZSA for Māori writers. She was also able to speak with Māori writers who left NZSA in recent years who told their story of why they left. In most instances, there was conflict with other members, Māori writers, or they didn't 'feel' NZSA could accommodate where they were or who they were as a Māori writer at that point in time. Some restarted their membership because of the assurance and increased confidence they felt to 'be' Māori in a historically non-Māori writing organisation.

Ideas that were raised during the hui included:

- Creation of Māori branch
- Dedicated assessment programmes for writing in te reo māori
- Development of a new raft of māori writing awards: eg best emerging, best novel, best translator, best editor etc.
- Cultural capability at national office.
- An annual face to face meet for Māori writers and zoom meetings.

9th NZSA Māori Branch:

As a result of these hui, the NZSA board proposed, and the Society ratified the creation of a 9th branch for māori writers at last years' AGM. The organisation has since been seeking funds to officially open the branch with an event in Tairāwhiti Gisborne in 2023 and fund some new initiatives and opportunities in the awards and programme space for māori writing.

This launch event would include a space for matua **Witi Ihimaera**, as **2023 President of Honour** to deliver the **Janet Frame Memorial Lecture** on the marae. Once funding is secure more details will be developed and communicated to members to plan for that event. NZSA will invite representatives from other māori writers' organisations to the branch opening celebration, and to be part of the discussions around developing new awards for māori writing. We anticipate a strong showing of NZSA members from across the country to come to Tairāwhiti Gisborne for this historic event.

Sincere thanks to **Regina de Wolf Ngarimu, Witi Ihimaera, Michelle Rahurahu, Charlie Holland, and others** for contributing to the funding application submitted to the Ministry of Culture and Heritage Regeneration Fund and for making connections in Gisborne Tairāwhiti. Unsuccessful applications for funding this new 9th branch were part of NZSA's CNZ Kahikatea application for 2023-2025 where no new NZSA funding was secured, and dedicated applications made to the MCH Regeneration Fund Rounds 1 and 2 and the MCH Innovation Fund. Regeneration Fund round 3 results will be out May 8.

NZ CE Jenny Nagle



THE NEW ZEALAND SOCIETY OF AUTHORS
TE PUNI KAITUHI O AOTEAROA (PEN NZ INC)

Chief Executive & Performance Report

The New Zealand Society of Authors

Te Puni Kaituhi o Aotearoa (PEN NZ) Inc

For the year ended 31 December 2022

New Zealand Society of Authors Te Puni Kaituhi o Aotearoa (PEN NZ) Inc
STATEMENT OF PERFORMANCE REPORT

NZSA Te Puni Kaituhi o Aotearoa (NZSA) is the primary professional organisation representing over 1800 writers in Aotearoa New Zealand. Membership is open to published and unpublished writers and stakeholder groups. An Incorporated Not-For-Profit Society, it offers its members many services.

Overview:

NZSA national office supports writers through advocacy and representation, providing professional development, and professional services, mentoring and assessment programmes, free contract advice and communications. It administers competitions, prizes, and awards, and provides promotional opportunities for writers, a distribution service; and releases fortnightly newsletters, a monthly New Books Bulletin, media releases and four New Zealand Author magazines annually.

The national office supports 8 regional branches, that each manage local outreach, meetings, events and regional communications. In 2020 NZSA renewed its Constitution, recognizing Te Tiriti and created a Māori-board seat. In 2021 the AGM voted to stand up a 9th branch for Māori writers and this planning is underway for 2023. National office offers professional Development through live events, regional roadshows, webworkshops, and online Writer Toolkit modules. Branch meetings foster collegiality between writers.

Affiliated to International PEN, NZSA supports human rights and freedom of speech for imprisoned and persecuted writers. NZSA's local advocacy benefits all writers in Aotearoa New Zealand, whether they are members of the society or not, and strives to improve writers' incomes and make New Zealand writing more visible. Advocacy work includes Public Lending Right Reform and Copyright protections. NZSA is an active industry contributor with representation on boards and committees including The Book Awards Trust, the Public Lending Right Advisory Group, We Create, The Coalition for Books, Robert Burns Fellowship Committee and Copyright Licensing New Zealand.

Governance:

NZSA is governed by a board of eight. The President is supported by members representing regions, Māori writers and youth members.

Finance:

NZSA is funded by membership fees, programmes and prize entry fees, and grants. Additional to the \$100k Kahikatea annual support from Creative NZ for 2022, NZSA received a Ministry of Culture & Heritage Capability Grant of \$199k for 18-months July'21 to December '22. This funded for a national office role, that NZSA split into two part-time roles to assist with professional development and programmes, communications, and membership services. For 2022 and 2023 Copyright Licensing NZ has invested \$20k per year towards the NZSA's professional development programmes that are open to all writers across Aotearoa. In 2022 the NZSA board allocated \$32k from the \$132k Chan bequest to invest in the Writer Toolkit development, as a resource which has potential to generate future income. The Chan investment is not shown in the Profit and Loss income, as it came directly from reserves.

Performance Measures – NZSA National Office:

Membership:

March 2021 branch capitation numbers: 1629
Dec 2022 membership: 1825

Engagement 2022:

NZSA Podcast series: *NZSA Live!* and *NZSA Oral History @ Dec 2022* 17,482 listens

Website Traffic users Jan-Dec 2022: 88,442 (255,442 pageviews)

Website Traffic users Jan-Dec 2021: 71,798

Website Traffic users Jan-Dec 2020: 63,510

The four top categories for 2022 searched on the website were:

On-line writing courses’, ‘*NZ Publishers*’, ‘*Assessors and Editors*’, and ‘*Webworkshops*’

Social Media December 2022:

Audience: Instagram Followers 1,843

Audience: Facebook Followers 5,793

Creative New Zealand (CNZ)-supported Programme Applications:

Mentor 134

Youth Mentor 46

Complete MS 84

Startwrite = all CNZ 25 subsidised assessments used by June

NZSA Prize & Award Applications:

NZSA Laura Solomon Cuba Press Prize 67

NZSA Peter & Dianne Beatson Fellowship 19

Michael Gifkins Text Prize for an unpublished novel 87

CLNZ / NZSA Writers Award 23

CLNZ / NZSA Research Grants 61

Canterbury Heritage Book Awards 87

2022

Writer Toolkit Modules (1 free module w/membership renewal to all 1800+members)

Writer Toolkit paid enrolments to date 468

Web Workshop attendees 305

Five Roadshows held in New Plymouth, Napier, Wellington, Auckland, Whangarei

2022 Regional Roadshow attendees: 231

(The Canterbury March Roadshow 2023, postponed from 2022 – had 64 attendees)

NB NZSA regional branches have their own website and FB pages, and branch statistics are not included.



Chief Executive Report

2022 was the last of the triumvirate of years where activities were impacted by the COVID 19 pandemic. As the year progressed, normal programming was resumed. For the first half of 2022, events continued to be disrupted. Despite the moving parts, NZSA delivered the delayed 2021 event for Tessa Duder's *President of Honour Janet Frame Memorial Lecture* and five regional *Roadshow* events, with a sixth postponed and recently held for Canterbury. Fifteen new *Writer Toolkits* were produced alongside the annual programme of live and interactive *Web Workshops*.

The mentorship and assessment programmes, prizes, and awards, so capably managed by Claire Hill rolled out without disruption. The *Programmes and Activities Report* in these papers gives full details of the programmes, prizes, and awards output for 2022 and *The Statement of Service Performance* gives measurements around our communications. Membership has continued to increase steadily, and we welcome this boost that supports our activities.

In 2022, NZSA national office was funded with one additional role, split between Sade Young and Nicole Colmar, courtesy of a *Ministry of Culture and Heritage Capability Grant* for 2022. We thank them for their contribution to NZSA. The MCH grant spanned 18 months over 2021/2. Skyrocketing inflation and increased expenses meant that budgets submitted in 2020 with MCH and in 2018 for the CNZ Kahikatea grant for 2019-2022, were challenged by the time events were staged in 2022.

Funding and stretched budgets were the theme of the year. NZSA applied in May for its *Kahikatea Investment Client* funding with CNZ for 2023-2025. We were awarded funding at the previous level. Additional funding requested for the 9th māori branch launch and programmes, and for roadshows, was not supported. Neither was a bid to increase numbers for NZSA assessment and mentorship programmes, despite significantly increased application numbers. NZSA is nonetheless grateful for the continuation of baseline Kahikatea funding in line with levels 2017-2022 – though its static nature constitutes an effective funding decrease year on year, against inflation and CPI.

Consequently, securing other funding has become a priority. NZSA is very appreciative of the Copyright Licensing NZ commitment of \$20k per annum for 2022/3 to support NZSA's professional development training for writers. Auckland Council supported the Auckland roadshow with \$5k.

NZSA submitted *unsuccessful* funding applications to *UNESCO, the MCH Innovation Fund, the MCH Regeneration Fund rounds 1, 2 and 3, MCH Oral History grants, Mātātuhi, Internet NZ and Foundation North*. We have a final application with the *MCH Regeneration Fund Round 4*, invitation only, with a decision due August for funding for the Māori branch. Claire Hill is applying from multiple sources for funds required for a crucial NZSA website upgrade in 2023 with some initial success here, recently securing a *Pub Charity* grant.

Doing more, with less, is a perennial theme. NZSA will continue the *NZSA's Oral History Podcast* programme once funding is secured to interview more writers and edit the five Series 5 interviews waiting a production budget, so did not progress in 2023. On the upside, our existing podcasts have developed a dedicated listenership.

NZSA continues to work hard in the *Advocacy* space in 2022, and in concert with industry partners. The *Coalition for Books* successfully secured a *MCH Regeneration Fund* grant of \$217k and work has just begun to develop digital commerce options for *KETE Books* and for industry training in digital marketing; NZSA was involved in that application.

The Coalition for Books requested a Book Commission from the MCH Innovation Fund, which was refused, but instead, MCH & CNZ offered to broker a series of 4 meetings with key entities that affect book sector incomes. These will take place over the next few months with many organisations invited to submit. One is on *Education and Libraries: PLR, Licensing & Rights*, others on *Broadcasting, Trade and Export* etc. The Coalition argued the book sector is disadvantaged without a commission, and questioned why books and stories do not appear to be considered a taonga alongside music and film? The *Film and Music Commissions* received over \$140 million direct investment over covid *outside* the contestable process, while the literature percentage of grants from MCH and CNZ declined over the same period.

Public Lending Right continues to fall behind international schemes. NZSA called for a review in 2016, which began 2017, but stalled in 2020. The lack of movement on PLR over the last 5 years is demoralising. I am reminded that NZSA campaigned for 40 years before it was first adopted by Norman Kirk - maybe the sector engagements will get some movement in 2023. Key asks are the introduction of *Educational Lending Rights, inclusion of private libraries, Digital Lending Rights* and *removing the threshold*, as well as securing *accurate digital counts* and *increasing the fund*. In comparison Australia has had an ELR for decades and signed Digital Lending Rights into law in 2022. Sincere thanks to Kyle Mewburn and the late Rae McGregor for their work on the Advisory committee and we appreciate Anna Mackenzie and Sherryl Clark stepping up as NZSA's new reps to work their magic on the PLRAG; national office will continue to lobby NLNZ and with the Minister.

NZSA continued correspondence with Minister Mahuta (Local Govt) about '*Buy Local*' for libraries, explaining the downstream effect when the \$37m public libraries acquisition budget goes offshore and supports the Australian Book ecosystem.

NZSA fed into *We Create's* review of *Long-Term Insights Plan for the Creative Sector* with MCH and their *vocational training* submission; and submitted on *Digital Security* and the proposed *TVNZ/RNZ merger*, calling for a *local media quota* that most countries have in law and NZSA presented to that select committee. We were advised in August that the review of the **Copyright Act** will not progress until 2024, after this years' election.

NZSA, PANZ and CLNZ met with *Radio NZ* re licensing and rights when RNZ wrote to children's authors asking them to assign free subsidiary rights, citing RNZ's zero budget to adapt NZ content. Our three orgs prepared a guide for writers informing them of their rights. We protested the lack of support (budget) for NZ writing and believe that fails their obligations under the charter. NZSA protested *Nine to Noon's Short Story competition* 'prize' that offered RNZ free broadcast rights. Now RNZ has been given a \$27m windfall we have asked to engage about a creating a budget to adapt NZ work and pay writers.

Relationships across the sector are paramount for the book sectors growth and success and I thank our other representatives on industry boards and committees: *Mandy Hager* and *Katherine Gordon* on CLNZ; *Melinda Syzmanik* on the *NZ Book Award Trust*; *Lesley Marshall* handling PEN NZ, and *Majella Cullinane* on the *Robert Burns Committee*. Working collegially alongside the *Publishers Association* and *Copyright Licensing NZ* in our office space at *Kotahitanga* has strengthened our relationships. Midyear we farewelled *Paula Browning*, CE of CLNZ and thanked her for being a stalwart and champion for writers. Paula is now working with *Victoria Blood* at *We Create*, so is still active with the creative sector. She was succeeded at CLNZ by *Sam Irvine*, and we are grateful for his and CLNZ's continued support.

I acknowledge the office holders in the 8 branches and their dedication: providing local meetings, events, speakers, outreach. Thank you! *Tina Shaw* and *Di Curtis* do such a professional job on the **NZ Author** mag, with articles that are current and relevant. *Claire Hill* is the glue at national office, with an encyclopedic knowledge of all 1850 members. I am grateful for her efficiency and dedication as she rolls out the steady stream of programmes, awards and communications. *Kirsten le Harivel* is indispensable, working part-time from Kapiti, running our roadshows and training with aplomb; NZSA is lucky to have them both in these roles.

Lastly, sincere thanks to the NZSA Board for their support – *Mandy Hager* and *Dr Vanda Symon* as President, providing exceptional leadership and oversight. *Kim Harris*, outgoing inaugural *Te Māngai Paori ki te māori* was so generous, and pushed the waka out straight on this journey, and thanks to *Michelle Rahurahu* for stepping into her shoes. The board is unchanged for this next year: *Tracy Farr* (Vice-President & Wellington/Wairarapa), *Melinda Syzmanik* (Northern Districts), *Tess Redgrave* (Central Districts), *Heather McQuillan* (Canterbury/Top of the South), *Kathryn van Beek* (Otago/Southland) and *Helena Andrews* (Youth). The song remains the same.

Ngā mihi na,
Jenny Nagle May 2023

NZSA Activities and Programmes Report for AGM – January to December 2022

Authors: Claire Hill, Elizabeth Kirkby-McLeod, Kirsten Le Harivel, Sade Aroha Young

Programmes & Awards

Programme/Award	Opening Date	Closing Date	Selection Panel	Number of applications	Results	Comments
NZSA Mentor Programme	1 December	1 February	Lee Murray (con), Mikaela Nyman, Caroline Barron	134	12 full and 2 half mentorships	Marianne Bevan (Wellington), Shelley Burne-Field (Takapau), Fran Cain (Pegasus), Scott Fack (Christchurch), Ben Fagan (Wellington), Holly Fletcher (Dunedin), Trish Harris (Porirua), Eleanor Lornie (Whau Valley), Christina Marcham (Auckland), Lucy Reville (Wellington), Lynda Scott Araya (Oamaru), Emma Sidnam (Wellington), Elena Philp (Auckland), Perena Quinlivan (Auckland).
NZSA StartWrite Programme	2 nd week in January	2 nd week in December	N/A	N/A	All subsidised used	25
NZSA Youth Mentor Programme	2 nd week in February	6 March	Michelle Elvy (con), Libby Kirkby-McLeod	46	4 mentorships	Shima Jack (Logan Park High School) Eloise Luff-Hansen (Massey High School) Darcy Monteath (Logan Park High School) Jade Wilson (Kaiapoi High School)

Programme/Award	Opening Date	Closing Date	Selection Panel	Number of applications	Results	Comments
NZSA CompleteMS Programme	1 March	29 May	Paddy Richardson (con), Rosetta Allan, Melinda Szymanik	84	13 manuscript assessments	Kit Willett, Laura Vincent, Barbara Ūini, Keryn Powell, Angela Pope, Tania Joy Norfolk, Margot McLean, Andrea Malcolm, Lauren Keenan, Janet Holst, Shriya Bhagwat, Sarah M Bailey, Amanda Aitken
NZSA Peter & Dianne Beatson Fellowship	17 June	20 August	Siobhan Harvey(con), Philippa Werry	19	1 winner	Tim Jones
Michael Gifkins Prize for an Unpublished Novel	25 July	14 October	2023 judges: Dr Vanda Symon, Dr Paula Morris (longlist), Text Publishing (shortlist, winner)	68	1 winner	Emma Sidnam
NZSA Lilian Ida Smith Award	2024 (TBC)	2024 (TBC)	N/A	N/A	N/A	N/A
NZSA Laura Solomon Cuba Press Prize	8 October	31 January	Tina Shaw (con), Gigi Fenster (shortlist). Cuba Press, Nicky Solomon, Tina Shaw (winner)	67	Shortlist: Philippa Werry, Wes Lee, Jacqueline Owens, Murray Edmond	Winner: Rachel J Fenton
CLNZ / NZSA Research Grants	11 May	8 June	Deborah Challinor (con), David Eggleton, Lana Lopesi	61		Winners: Maria Samuela, Bonnie Etherington, Sylvan Thomson, Emma Espiner
CLNZ / NZSA Writers' Award	1 June	29 June	Gina Cole, Giovanna Fenster, Vincent O'Malley	23		Iona Winter
NZSA Heritage Book Awards	1 June	1 August	Non-fiction – David Veart and Julia Gatley Fiction – Philippa Werry Te Reo Māori – Vaughan Rapatahana Children's – Kyle Mewburn	Fiction - 18 Non fiction - 45 Children's - 14 Poetry - 5 Te Reo - 5		Fiction - Harboursing by Jenny Patrick (Penguin Random House NZ) Non fiction - Shifting Grounds: Deep Histories of Tāmaki Makaurau Auckland by Lucy

Programme/Award	Opening Date	Closing Date	Selection Panel	Number of applications	Results	Comments
			Poetry – Kiri Piahana-Wong			Mackintosh (Bridget Williams Books) Children's – Coastwatcher by David Hill (Penguin Random House NZ) Poetry - Unseasoned Campaigner by Janet Newman (Otago University Press) Te Reo - Te Kokorangi: Te Aranga o Matariki by Witi Ihimaera; illustrated by Isobel Joy Te Aho-White (Penguin Random House NZ)

Membership

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Current Membership total	1810	1815	1831	1820

Podcast

Notes: # = top track of all time | ^ = top track over last three months | * = top track for that season

Season	Featured	Dates first aired (all still available to listen to)	Number of total listens
Summer Encore Series (well-known NZSA authors to introduce you to some of their favourite episodes from the NZSA podcast so far)	<ol style="list-style-type: none"> 1. Mary-anne Scott introducing Joy Cowley's Oral History. 2. Whiti Hereaka introduces 'Getting Hot and Bothered' from NWF 3. Rosetta Allan introduces Paula Morris 202 Janet Frame Memorial Lecture. 4. Graci Kim introduces 'Making it in the international market' from NWF 5. James Russell introduces Philip Temple's Oral History 6. Gigi Fenster introduces Lynn Jenner from NWF * 	December 2021 – February 2022	All time – 971
NZSA Oral history Podcast, Season 4	<ol style="list-style-type: none"> 1 & 2. Kyle Mewburn 3. Philip Temple 4 & 5. Barbara Else 6. Brian Turner 7. Margaret Mahy * 	March – July 2021	All time – 1,901
NZSA Oral history Podcast, Season 3	<ol style="list-style-type: none"> 1 & 2. Tessa Duder 3. David Hill 4. Joy Cowley 5 & 6. Chris Else 7. Owen Marshall * 	February – June 2020	All time – 1,810
NZSA Oral history Podcast, Season 2	<ol style="list-style-type: none"> 1. Alastair Te Ariki Campbell * 2. Elsie Locke 3. Ian Cross 4. Tony Simpson 5. Ruth Dallas 6. Ray Grover 	May-July 2019	All time – 1,436

Season	Featured	Dates first aired (all still available to listen to)	Number of total listens
	7. Dennis McEndowney		
NZSA Oral history Podcast, Season 1	1. Lauris Edmond 2. Gordon McLauchlan 3. Fiona Kidman 4. Bernard Brown 5. Kevin Ireland* 6. Christine Cole Catley 7. C.K Stead	September – December 2018	All time – 1,880
NZSA Live! (audio from live events held by NZSA)	1. Tessa Duder, 2022 Janet Frame Address (new episode created in this reporting period) ^ 2. Paula Morris 2020 Janet Frame Memorial Lecture 3. Getting Hot and Bothered (NWF) 4. Making it in the International Market (NWF) 5. Writing Series (NWF) 6. Who needs books when you've got digital platforms? NWF) * # 7. YA or Not YA? (NWF) 8. Indigenous Writers Talk (NWF) 9. Translating the Stars (NWF) 10. How to self-publish (NWF) 11. Penny Hartill (NWF) 12. The Business of being a Writer (NWF) 13. Adaptations (NWF) 14. Lynn Jenner (NWF) 15. Brannavan Gnanalingam (NWF) 16. Dr Anita Heiss (NWF) 17. Lani Wendt Young 18. David Hill 2019 Janet Frame Memorial Lecture	September 2019 - ongoing	All time – 3,911

Webworkshops

Notes:

- 14 Webworkshops were held in 2022 from February to November.
- The average number of participants per Webworkshop for 2022 was 22. Number of participants doesn't include no shows (usually less than 4 in all cases).
- Towards the end of 2022, we noticed a significant downturn in attendance rates for Webworkshops, with the final workshop for the year being cancelled due to insufficient interest. We believe that the lessening of covid-related restrictions and 'zoom fatigue' contributed to reduced attendance.

Presenter	Topic	Date	Number of participants	Comments
Jack Cottrell	Short and Sharper – Taking your flash fiction a step further	23 February	20	<p><i>It was a great workshop. I got a lot from it. I really appreciated Jack's enthusiasm and approach. I very much appreciated all the thought and effort that he must have put into preparing the workshop. I am surprised that there were not more participants. I liked having a young person, someone different from myself (older, female, troglodyte...).</i></p> <p><i>Bit of a shame about the internet, but would far rather have small technical glitches than not have these workshops.</i></p> <p><i>Great session - I learned so much from Jack's presentation. What a great workshop, full of practical ideas for improving one's craft. Jack was an especially engaging presenter with a great sense of humour. Loved his humility in sharing what has worked well and not so well for him. Zoom isn't great but better than nothing. Thanks heaps. Have got so much out of all the workshops I have done.</i></p> <p><i>I loved the session and thought Jack was a way above average presenter.</i></p> <p><i>I very much appreciate NZSA offering these workshops. They are ridiculously cheap and very good.</i></p>
Catherine Robertson	Hearing Voices: Bring your fiction alive through dialogue	17 March	40	<p><i>Weekends and evenings work best around work hours.</i></p> <p><i>Fantastic session - so much learning. Catherine's passion for dialogue, depth of knowledge and learning content really made me rethink dialogue. Appreciated her thoughtful choice of examples.</i></p> <p><i>I got a lot of ideas from Catherine's workshop and could apply them straight away. Her knowledge of literature was great,</i></p>

Presenter	Topic	Date	Number of participants	Comments
				<i>and I liked the way she used all the different examples. While she is a very proficient speaker, I wonder if she could shift her workshop style to be a bit more interactive, and interactive beyond people simply asking questions. She might suffer from Jack doing a really excellent job with his flash fiction workshop, which was the one I did before hers. Interactivity really nails points home and keeps the listener engaged. Thoroughly enjoyed the workshop, many thanks.</i>
Joanna Preston	The End of the Line – an introduction	31 March	32	<i>One of the best workshops I've attended. Joanna is such a talented teacher. I greatly enjoyed the workshop. Loved the breakout rooms and being able to work with other writers. It made it a lot more interactive. Loved it as so good to connect with a poet even if online. Joanna was a superb teacher... please can we have more sessions with her. I was very impressed with the presentation and learnt a lot about line breaks. It was great to see the text on screen while Joanna was talking. and I liked her easy friendly manner. I would recommend web workshops to others. Excellent workshop. Information given by Joanna is very hard to find so I really appreciated it. Well-organised workshop. Thanks so much Joanna and NZSA.</i>
Darian Smith	Psychology for Writers	13 April	35	<i>I wasn't able to make it on the night, so really appreciated being able to go through the recording on my own time - the workshop was great, a concise and fabulous reminder of concepts I apply intuitively in my writing, so it's helpful to bring that to a more conscious level, thanks Darian and NZSA Great presenter and great topic. So glad it was recorded as I missed the live due to family stuff. A wealth of topics were covered, so the ending was quite rushed. In the future, it might be useful to hone in on fewer subtopics and get a more in-depth discussion and examples going.</i>

Presenter	Topic	Date	Number of participants	Comments
				<p><i>Darían gave a good & interesting presentation. The frameworks used in counselling provide a useful way of analysing characters and their interactions. I thought Darían could have mentioned that some of these frameworks are flawed or scientifically disproven eg Myers Briggs, so should be taken with a large grain of salt. Darían could also work on the amount of material he tries to deliver in a given period so he doesn't have to rush and cut out interaction. The first webinar I attended was Jack in Flash Fiction - I think he set a very high bar for webinars that others are struggling to meet!</i></p> <p><i>Not unsatisfied with any of it, but it was a big topic to fit into just two hours! Greatly enjoyed it and was grateful for the online delivery. Thank you very much.</i></p> <p><i>One slight glitch on streaming, but otherwise alright. Fantastic amount of information and appropriate time for exercise. Extremely valuable, thank you.</i></p>
Mary McCallum	Spit & Polish & Tying Up Those Laces: a publisher and editor's guide to smartening up a novel MS ready for submission	28 April	25	<p>No survey completed Individual projects discussed and completed with Mary pre-reading everyone's work.</p>
Caroline Barron	Book Promotion for Authors	23 June	26	<p><i>I felt that it was a very thorough and well-prepared presentation -- thank you to Caroline Barron for sharing all this helpful information, and to Sade Young for hosting this online workshop. It is clear to me that Caroline is well informed and that it was worth listening carefully to her experience and the information she was sharing. She also gave thoughtful answers to the questions. I liked the suggestion at the end that we might, some of us, like to connect on social media. One request: I'd have liked the chat function to be able to be copied and pasted during the webinar.</i></p> <p><i>Excellent presenter, generous in information sharing. Warm, lovely, genuine. Would take workshops by her in future.</i></p>

Presenter	Topic	Date	Number of participants	Comments
				<i>I found it all extremely helpful. I did have to leave half an hour before the end but was so pleased the webworkshop was recorded and I could watch it from start to end. Great job! I'll be checking out more workshop offerings in the future. Thank you to Caroline's knowledge and expertise, and also to our wonderfully warm host, Sade.</i>
Michelle Elvy	World of wonder: Microfiction and prose poetry	28 June	20	<i>The online format was well presented. Michelle was knowledgeable, I thought, and the participants were all very well spoken I really liked the references and access to the recording too, thanks. Michelle was an excellent facilitator.</i>
Anne Kennedy	Narrative Poetry: Writing your story-poem	12 July	31	<i>Excellent teacher. I found the explanation of what narrative poetry was to be really enlightening and I applied the teachings to the two exercises. I ended up being very happy with both of them although one ended up being more like flash fiction which a few people found. These web workshops are really good value, esp for beginning/early writers. It is a bonus having access to recordings of the session for a week afterwards in case we want to go over something again.</i>
Philippa Werry	Research for Writers – where and how to find the info you need	10 August	21	<i>A wealth of information! Thank you for sharing...helpful to me as both writer and genealogist. One of the best workshops I've done. Thanks for giving online options! Face to face is awesome but online fills in the gaps of time in between</i>
Angelique Kasmara	Mixing it Up – Genre Mash Ups	6 September	5	<i>No survey taken.</i>
Elizabeth Kirkby-McLeod	The Business of Being a Writer	20 October	14	<i>No narrative responses provided.</i>
Lee Murray	Poetic Alchemy	27 October	9	<i>No survey taken.</i>

Presenter	Topic	Date	Number of participants	Comments
Siobhan Harvey, Mikaela Nyman, Gigi Fenster	Getting through the Hoops	10 November	17	<i>No narrative responses provided.</i>
Sue Reidy	Take your Novel to the Next Level	23 November	10	<i>The workshops are great. Thanks to the dedication of the NZSA team and the presenters Love these webinars. Keep them happening! Excellent presenter. I would have liked a little more interactivity eg sharing the brief blurbs we started, but one can't have everything's in a presentation.</i>

Breakdown of Webworkshop participants for 2022:

Branch	% of attendees per branch
Auckland	29
Canterbury	12
Waikato	9
Central Districts	7
Northland	2
Not specified	2
Otago Southland	9
Overseas	1
Top of the South	8
Wellington	20

Writer Toolkit

The Writer Toolkit launched in January 2022. This is an online resource offering hour-long modules on a range of craft and business of writing topics by leading New Zealand writers. There are now 15 Toolkits available for writers in New Zealand and internationally. 468 students have registered for a Writer Toolkit course to 31 December. We earned USD3401 from sales in 2022.

This is a brilliant new offering from the NZSA. I love that anyone, anywhere in NZ can participate and work at their own pace. I'm assuming we will be able to dip back into courses we have paid for, which will be really handy from time to time.

Presenter	Topic	Launch date	Number of paid sign ups (31 December 2022)	Net revenue to 31 December 2022 (USD)
Mandy Hager	Storybuilding: Strategies and exercises to build solid foundations	16 January	47	357
Paula Morris	Point of View	7 April	53	487
Caroline Barron	Memoir: Telling Your Story	7 April	71	670
Steff Green	Successful Self-Publishing	3 May	38	393
Paula Morris	Writing Action: Emotional and Dramatic Moments	5 May	38	343
Pip Desmond	Finding Your 'I'	4 April	14	122
Rajorshi Chakraborti	Writing Fiction from Life	19 April	7	67
Whiti Hereaka	Research for Fiction	22 August	7	55
Jack Cottrell	Developing Your Web Presence	22 August	10	837
Siobhan Harvey	Writing Poetry with the Eye and the Ear	7 October	5	41
Steff Green	Uploading Your Ebook or Print Book to Amazon KDP	18 October	3	24
Steff Green	Formatting Your Manuscript for Publication as an Ebook or Print Book	20 October	1	5

NZSA Regional Roadshows

We have managed to hold five Roadshows this year in Whangārei, Auckland, Te Whanganui-a-Tara, Napier and New Plymouth. Three more were planned for Christchurch, Dunedin and Hamilton, however due to feedback from local branches, it was decided to postpone these to 2023. There are now plans to hold two early in 2023, in Christchurch and Hamilton, with other Roadshows to be confirmed, pending funding being secured.

In Whangārei, we had some unexpected challenges in with two presenters, Kirsten and our two interns not being able to attend but thanks to the work of Mandy Hager in particular, we were able to offer a new keynote and other sessions to fill the gaps. Paula and Lesley offered their sessions online after the session and we had approximately eleven participants in each session. We provided a recording to all other presenters. Due to the challenges presented in Whangārei, we developed a much more significant backup plan and strategy for managing any covid or other presenter or staff-related issues.

In Auckland we had the highest number of attendees, which presented unique challenges concerning directing people into the right streams. Despite one of our speakers, Lana Lopesi, being absent, we were able to enact our back up session, given by Tracy Farr. We received positive feedback on the venue and program throughout the day and it was interesting to see which topics appealed to certain demographics. A note for the Auckland event is that NZSA is putting on a free mini-bus for members who want to come from Hamilton, for ease of access.

In Te Whanganui a Tara, all presenters were able to attend, and we got great feedback from everyone. Matua Witi was a particular highlight for many. We had less people attend the dinner than previous years, however from the survey results, it appears that cost may have been an issue. We had prepared two understudies for the event which were thankfully not needed!

In Napier we were able to gather together a close-knit group of local authors and aspiring authors who were eager to network with the NZSA staff and thoroughly discuss the content of each workshop. Unfortunately, our original venue had been double booked, so we adjusted our plans to a new venue close by. Thankfully the program progressed smoothly, and all presenters were able to attend.

In New Plymouth, we had a very enthusiastic group of locals attend, all of whom were very excited about having a Roadshow in their region for the first time. All of the presenters were able to attend and there was a good range of materials presented to the group and a lot of interest in establishing more regular sessions locally.

Location	Date	Number of streams	Number of presenters	Number of participant	Comments
Whangārei	28 May	2	6	41	<i>My sincere thanks to the NZSA team for being so pleasant, friendly and accommodating under challenging circumstances. Please come back again next year!</i> <i>Meeting other writers and catching up with known faces</i>

					<p><i>Mixing with writers and talking about all sorts of different genres</i></p> <p><i>Coming away with my writing friends and participating in such a stimulating event</i></p> <p><i>Meeting and catching up with fellow writers</i></p> <p><i>Having access to quality professional development.</i></p> <p><i>Meeting great people.</i></p> <p><i>Being communal with other writers Powhiri</i></p> <p><i>No single highlight - I loved the buzz of interaction all day.</i></p> <p><i>Being back in a room full of writers again!</i></p> <p><i>Being in amongst the writing community</i></p> <p><i>I felt the situation [presenters not being able to attend] was handled extremely well, thanks to those who stepped up. By their very nature, unforeseen circumstances can't be planned for, so it's a matter of finding flexible solutions on the spot. Having said that, it is a good idea to have resources to fall back on. (e.g. A presentation about NZSA and what it offers)</i></p>
Wellington	2 July	3	13	70	<p><i>Witi's talk and getting together with people I hadn't seen for a while.</i></p> <p><i>A varied mix of topics and speakers with an opportunity to meet other writers. Like that it was other writers sharing their expertise and what they have learnt.</i></p> <p><i>The "Writing Our Histories" discussion was the highlight of the workshops, but the overall highlight had to be the wonderful dinner conversation I had with Witi Ihimaera!</i></p> <p><i>Honestly, there were so many things I enjoyed it's hard to say. Connecting with other writers who had similar interests was one. Hearing Witi Ihimaera speak was another. The history workshop was another</i></p> <p><i>Catching up with writer friends and meeting some new people; the poetry masterclass</i></p> <p><i>The session by Gigi Fenster on how far the truth can be stretched in nonfiction.</i></p> <p><i>The Anna Mackenzie was very engaging and I'd have enjoyed a longer session. It could have gone for twice the time!</i></p> <p><i>I think the roadshows are great for bringing people together and to reenergize as a writer.</i></p> <p><i>I had considered joining NZSA for some time but never got around to it. Having this roadshow was the perfect opportunity.</i></p>

					<p><i>All in all, a wonderful experience Thank you for running the roadshow. I only decided to attend at the last minute and I'm really glad I did. There was certainly a lot that was valuable for a relative novice like me. Thanks again for all the work that goes into this. It provides a great boost in terms of both personal connections and professional development. Your PD opportunities for writers are excellent. I also like the writers toolkit resources and web workshops.</i></p>
Auckland	30 July	4	14	80	<p><i>The discussion with Witi Ihimaera at the beginning of the day. Nice way to start the day. Witi Ihimaera (came up the most often as the highlight) Paula Morris's talk on structure was incredibly useful, I think because she asked us what we wanted to know and then discussed all of those points. I enjoyed all of it, but I would have to say Paula Morris's closing speech left a big impression on me. Witi Ihimaera's talk, expertly mc'd by Elizabeth Kirkby-McLeod. Consistently great content across the day – made me think, challenged me in all the right ways. Really pleased to see the covid-safe kaupapa of the event, too, with everyone in audience masked up, and with presenters in workshops careful to mask up when they were interacting with small groups. Much appreciated. Networking with other writers Fabulous day that was informative and motivational. Thanks heaps!</i></p>
Napier	20 Aug	2	9	22	<p><i>The Ahuriri Regional Roadshow was a worthwhile opportunity to meet some NZSA members. The workshops you provided for new members and authors were very informative. The quality of the face to face presentations Meeting other writers The Making 3 D characters workshop with Brannavan Gnanalingam. I enjoyed meeting up with a few people I hadn't seen for a while. Enjoyed the speakers and the venue. Interaction with other writers - or people on the writing journey.</i></p>

					<p><i>The NZ gave me information about the organization's possibilities as a new member and author. Since English is not my first language, I saw new ways to publish my novels and short stories in New Zealand.</i></p> <p><i>A relatable high-quality experience that was uplifting and very, very useful.</i></p> <p><i>The workshops were conducted with a lightness and style that I liked. Mikaela Nyman and Anna Mackenzie provided us with useful information and excellent tips. That's great, thanks!</i></p> <p><i>Brannavan Gnanalingam provided excellent training. In his workshop, I found the main line for a short story I'm writing right now. Thanks a lot for that!</i></p> <p><i>As a new member of NZSA, I was unsure of how to go about it, let alone how to use the Roadshow to find new opportunities. Thanks to the information and advice you gave (and, in particular, the workshops you provided), I was able to focus more on my writing projects. Greetings and thank you very much. Thank you so much for being so generous. Just a huge thanks for your amazing programmes and communication - right on the button for me.</i></p>
New Plymouth	10 Sept	2	5	18	<p><i>Please could you do this again, preferably at least once a year. It was so interesting and inspiring.</i></p> <p><i>So grateful for this terrific road show!</i></p> <p><i>The freewheeling discussion with Witi Ihimaera, and the opportunity to get to know writers in the community.</i></p> <p><i>Witi Ihimaera's chat with Vanda Symon. I learned a lot - about writing, planning, getting rejected even when you are an established writer...</i></p> <p><i>For me the highlights were: hearing Witi Ihimaera reflect on his practice; connecting with fellow writers; and Vanda & David's workshops.</i></p>

Financial Report for the year ended 31 December 2022

National Office

Revenue

- This year's revenue includes \$147,133 received in 2019 for the *NZSA Laura Solomon Cuba Press Prize* (LSCPP). These funds were recognised as income this year (together with \$2,000 to cover extra *LSCPP* prizes this year), as explained in note 13 in the financial statements. Excluding this item, National Office income for the year was \$525,556. Grant income was \$14,463 less than the previous year.
- Revenue of \$525,556 does not include an additional \$32,000 from the Chan bequest, which was taken into revenue this year towards the production of the Writer Toolkits. (Note 11). Total available revenue for 2023 was therefore \$557,556.

Commentary on Revenue

Grant Income

- Grant income from Ministry of Culture and Heritage (MCH) for skills development programmes funded one FT/E role in National office.
- \$25,000 in grants received from Copyright Licensing NZ (CLNZ) and Auckland Council.
- Membership subscriptions increased from \$181,981 (2021) to \$195,954 (2022).
- There were no successful funding applications for Oral History Podcasts in 2022.

CLNZ Training Grant

- NZSA is very grateful for a 2-year commitment from CLNZ that offers support for NZSA's professional development programmes, open to all writers, not just NZSA members. The commitment is for two years, 2022/3 at \$20,000 p.a.

Board authorised use of part of the Jill Chan Bequest

- As mentioned in note 11 to the financial statements, the Board resolved to authorise \$32,000 of the bequest funds to be used toward the cost of producing an initial suite of Writers Toolkit modules, a project designed to generate future income. For this reason, the video production costs have been treated as a fixed asset.

Commentary on Expenses

MCH projects

- From the MCH 2021-2022 18-month grant, there was a greater proportion of costs related to the projects and programmes born in 2022, than in 2021 (especially the Writer Toolkit).

Financial Report for the year ended 31 December 2022

Higher wage costs:

- Extra cost of two fixed term staff covering one FT/E role
- An increased leave balance accumulated by national office staff due to COVID pandemic. The value of accrued leave at the end of 2022 is \$40,731. The pandemic is the main factor in this build up. NO are aware of this, closed for a month over summer and are taking steps to actively reduce the leave balance through 2023.

Accountancy costs:

- In-house accountancy \$12,650 higher than 2021. Audit, \$5,567 higher.
- Costs for 2022 accounting increased significantly and were reviewed in early 2023. Changes have been made that will result in significant savings.

Donations:

- NZSA agreed to sponsor \$7,500, for the *New Zealand Book Awards Trust for Best First Book Award – Book Award Trust Awards for Children and Young Adults*.

Rent:

- Office rent, \$3,174 higher for extra desk space required for extra FT/E.

Janet Frame Memorial Lecture event costs:

- The **Janet Frame Memorial Lecture** event with *2021-2 President of Honour Tessa Duder* was postponed to 2022 due to Auckland Covid lockdown.
- *2022-3 President of Honour Witi Ihimaera* has appeared in the NZSA roadshows and Witi will deliver his *Janet Frame Memorial* address at the opening on NZSA's 9th Māori branch in 2023.
- We have proposed changing the President of Honour appointment to align with the calendar year, which allows the new President of Honour to be ratified at this AGM, for 2024. This motion is presented at this AGM.

Heritage Awards:

- A cash deficit of \$2,000 and 80-hrs (unremunerated) administration time and expenditure resulted from National office administering the *Chch Heritage Book Awards*. This had a negative impact on NO accounts for the year.

Multi-year Covid Wage Subsidy repayments:

- This liability was recognised in full in 2021. The decision taken by Minister Sepuloni in June 2021 that the wage subsidy should be repaid (falling short by 0.1%) created a debt owed to MSD for the full amount of the subsidy, \$22k. This was recognised by a charge to profits and the inclusion of a liability on the 2021 balance sheet. \$3,000 had been repaid in that year, so at the end of the year, a total of \$19,459.20 was shown in liabilities. We repay the subsidy at \$500 per month/\$6,000 p.a. The repayments have an ongoing annual impact on NZSA's cashflow until repaid.

Financial Report for the year ended 31 December 2022

Error in 2022 Budgets presented to Management and National Board

- An accounting error added an extra 2022 instalment (\$34,868) of the MCH 18-month grant, that appeared in budgets prepared for management/board and was reported up to the full-year forecast presented to the Board on 6 November. At the time it showed as a favourable variance against budget. This made financial reports misleading.

Contribution from branches and Consolidated P&L

Revenue

- Consolidated Income of the Society was \$704,912. Excluding \$147,133 NZSA Laura Solomon Cuba Press Prize funds, consolidated income was \$557,779. This compares with \$538,652 in 2021.
- Branches contributed \$32,223 to consolidated income. This included income from grants and sponsorships of \$18,300, \$4,769 from competition fees and \$4,543 from raffles and auctions. \$10,000 of the grant income was received late in 2021 from Wellington Council for a re-build of the Wellington Writers Walk website and spent in 2022.

Expenses and net result-branches

- Branch expenses totalled \$22,548, resulting in a surplus of \$9,674. The combined result of the remaining branches break-even. Auckland and Canterbury recorded a surplus, with the remaining branches making small losses.

NZSA consolidated result

- Pages 18-19 of the financial statements show the consolidated profit & loss report. Page 20 shows the movement in reserves – retained earnings and designated reserves, with the latter holding the NZSA Laura Solomon Cuba Press Prize funds.
- With the balance of the *NZSA Laura Solomon Cuba Press Prize* funds of \$132,844 moving out of retained earnings to designated reserves, retained earnings are reduced by \$49,193 in 2022.

Annual Report

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa
PEN New Zealand Incorporated
For the year ended 31 December 2022

Prepared by Kingston Accountants Limited

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HounsellAccountingLtd
Chartered Accountants

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Auckland 0746
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INDEPENDENT AUDITOR'S REPORT

To the Members of The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated

Opinion

We have audited the financial statements of The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated on pages 6 to 28, which comprise the balance sheet as at 31 December 2022, and the statements of profit or loss and changes in equity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are prepared, in all material respects, in accordance with the accounting policies stated in Note 2.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 2 to the financial statements, which describes the basis of accounting. The financial statements have been prepared for taxation purposes on the principles contained in the Income Tax Act 2007, for the entity's members, and for internal management purposes. As a result, the financial statements may not be suitable for another purpose.

Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with Rules of The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.

Executive's Responsibility for the Financial Statements

The Executive are responsible on behalf of the entity for determining the special purpose financial reporting for non-for-profits adopted is acceptable in The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated's circumstances, the preparation of financial statements, and for such internal control as the Executive determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Executive are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Executive either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- conclude on the appropriateness of the use of the going concern basis of accounting by the Executive and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are

based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.

- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management. We communicate with the Executive regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in blue ink, appearing to be 'H. Housell', is written over the printed name of the company.

Housell Accounting Limited
Auckland
26 April 2023

Directory & Entity Information

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated For the year ended 31 December 2022

Nature of Business & Entity Information

New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated (NZSA) was established in 1934 as the New Zealand PEN Centre and remains to this day the principal organisation for New Zealand authors. It is an approved non-profit organisation in accordance with Section DJ 17 of the Income Tax Act 1994. NZSA is a membership based arts organisation, representing over 1,800 writers nationally through our five regions, eight branches and many hubs. It is an incorporated society registered on 6 February 1947 formed under the Incorporated Societies Act 1908.

NZSA's mission is to protect basic rights to freedom of expression, improve income and conditions for writers, promote New Zealand writing and literary culture, and be a community for writers.

The management of the NZSA is vested in a Board consisting of the National President and seven board members and is the primary policy making body. The NZSA authorised a new constitution and strategic plan for 2021 that provides for a Te Ao Māori seat on the board and a Board Youth Intern position. The current board includes these two positions and five elected Regional Delegates. The board created Kaumatua Taumata, a reference group of senior writers that the President consults. The Board has the power to:

- Appoint a Management Committee consisting of the Chief Executive, a Board member who is a signatory on the bank accounts, and one full financial member
- Delegate responsibilities to the branches.

Grant funding and member subscriptions are the two main sources of income. The NZSA also generates revenue through application fees for its development programmes, online webinars and courses, events and donations. NZSA often applies for funding, both nationally and through its branches. Branches meet regularly and create activities which raise funds.

Registered Office

Level 6, Kotahitanga, 19-20 Como Street, Takapuna, Auckland 0622

Website: <http://authors.org.nz>

Executive

President - Dr Vanda Symon (appointed 21 May 2022)

Chief Executive - Jenny Nagle

Accountants

Kingston Accountants Limited, Birkenhead, Auckland

Auditor

Hounsell Accounting Limited, Birkenhead, Auckland

Statement of Profit or Loss - National Office

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Administration Fees		8,639	10,860
Advertising		3,162	4,031
Bequests		149,133	-
Book Revenues		3,751	2,891
Donations Received		771	591
Event Fees		19,304	19,110
Grants Received		250,601	265,064
Interest Received		5,661	3,330
NZ Author Revenue		5,408	5,089
Programme & Award Fees		16,385	13,320
Sale of Publications		-	428
StartWrite Service Fees		1,473	2,300
Subs from Members		195,954	181,981
Sundry Income		490	665
Workshop & Application Fees		11,958	12,059
Total Trading Income		672,689	521,719
Expenses			
ACC Levy		819	302
Accountant		4,655	937
Assessment Programme		6,807	8,681
Audit Fees		10,800	5,233
Bad Debts Expense		84	329
Bank Fees		2,067	2,318
Branch Support		2,917	2,688
Contractors		89,689	100,892
Depreciation		5,012	6,052
Design & Branding		-	4,980
Donations & Grants		7,500	-
Event Costs		18,680	14,559
Honorariums		25,729	23,300
Insurance		2,014	2,317
IT Support		3,305	3,775
Meeting Costs		5,446	6,781
Memberships		2,768	2,923
Office Equipment Under \$500		420	442
Office Rental & Venue Hire		13,360	10,186
Office Expenses		3,411	2,929
Payments to Mentors		21,754	22,905
Payments to PEN		-	562

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

	NOTES	2022	2021
Postage & Distribution		8,906	9,031
Printing & Stationery		6,371	5,980
Prizes & Awards		5,130	1,000
Professional Development		-	190
Promotion & Marketing		3,006	4,361
Publishing Costs		10,550	10,081
Recruitment		-	606
Royalty payments		2,495	-
Selection Panel & Judges		17,081	17,646
Speakers & Presenters		22,275	22,000
StartWrite Assessment Programme		4,833	5,366
Subscriptions & Levies		8,191	5,974
Telephone, Power & Broadband		1,080	1,098
Travel & Accommodation		25,147	24,608
Wages & Salaries		255,079	179,423
Website Expenses		2,918	3,111
Total Expenses		600,300	513,567
Net Profit (Loss) before Exceptional Items		72,389	8,153
Exceptional Items			
Wage subsidy repayable		-	22,459
Total Exceptional Items		-	22,459
Net Profit (Loss) for the Year *		72,389	(14,307)

**In 2022 the Board authorised the use of \$32,000 of the Jill Chan Bequest funds on the Writers Toolkit. That income does not appear in the Statement of Profit or Loss as it had already been recognised in 2019. The costs however do appear in expenditure. Further detail is given in note 11.*

Statement of Profit or Loss - Auckland

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated
For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Donations Received		199	-
Interest Received		2	1
NZSA Branch Assistance		1,008	916
Sundry Income		4,310	-
Workshop & Application Fees		670	748
Total Trading Income		6,188	1,665
Expenses			
Bank Charges		-	18
Office Equipment Under \$500		199	383
Office Expenses		65	-
Printing & Photocopy		106	-
Prizes & Awards		-	739
Speakers & Presenters		1,178	880
Sponsorships		900	813
Travel & Accommodation		-	87
Total Expenses		2,448	2,921
Net Profit (Loss) for the Year		3,740	(1,256)

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Profit or Loss - Canterbury

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated
For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Donations Received		-	10
Grants Received		2,900	3,800
Interest Received		9	1
NZSA Branch Assistance		281	271
Workshop & Application Fees		561	4,154
Total Trading Income		3,750	8,236
Expenses			
Bank Fees		-	6
Contractors		200	1,800
Event Costs		155	1,036
Office Rental & Venue Hire		138	77
Postage & Distribution		-	432
Prizes & Awards		563	2,652
Selection Panel & Judges		444	2,001
Speakers & Presenters		480	180
Travel & Accommodation		471	-
Total Expenses		2,451	8,185
Net Profit (Loss) for the Year		1,300	51

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Profit or Loss - Central Districts

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated

For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Donations Received		62	5
Interest Received		5	2
NZSA Branch Assistance		218	281
Workshop & Competitions Fees		148	-
Total Trading Income		432	288
Expenses			
Bank Fees		1	-
Donations & Grants		658	-
Meeting Costs		435	-
Prizes & Awards		809	-
Selection Panel & Judges		119	-
Total Expenses		2,022	-
Net Profit (Loss) for the Year		(1,589)	288

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Profit or Loss - Waikato

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated
For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Donations Received		-	289
Grants Received		-	500
Interest Received		5	-
NZSA Branch Assistance		233	125
Total Trading Income		237	915
Expenses			
Printing & Stationery		50	-
Prizes & Awards		148	252
Speakers & Presenters		-	487
Total Expenses		198	739
Net Profit (Loss) for the Year		40	176

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Profit or Loss - Northland

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated
For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Donations Received		160	18
Interest Received		19	2
NZSA Branch Assistance		124	135
Sponsorship		348	-
Sundry Income		132	-
Workshop & Application Fees		556	522
Total Trading Income		1,339	677
Expenses			
Donations and grants		50	-
Office Rental & Venue Hire		-	100
Prizes & Awards		1,451	950
Sponsorships		130	150
Website Expenses		119	377
Total Expenses		1,750	1,577
Net Profit (Loss) for the Year		(412)	(900)

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Profit or Loss - Otago Southland

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated

For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Grants Received		3,900	3,500
Interest Received		15	2
NZSA Branch Assistance		249	239
Total Trading Income		4,164	3,741
Expenses			
Contractors		700	950
Office Rental & Venue Hire		30	-
Printing & Stationery		-	364
Prizes & Awards		-	87
Selection Panel & Judges		200	400
Speakers & Presenters		3,200	1,850
Total Expenses		4,130	3,651
Net Profit (Loss) for the Year		34	90

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Profit or Loss - Top of the South

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated

For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Advertising		52	78
Donations Received		202	249
Grants Received		1,500	-
Interest Received		17	12
NZSA Branch Assistance		185	183
Sale of Publications		163	478
Sponsorship		3,126	-
Workshop & Application Fees		2,835	2,161
Total Trading Income		8,079	3,161
Expenses			
Contractors		465	400
Event Costs		216	278
Meeting Costs		190	268
Office Rental & Venue Hire		243	300
Printing & Stationery		125	202
Prizes & Awards		3,525	696
Promotion & Marketing		-	129
Purchase of Publications		-	845
Selection Panel & Judges		2,198	348
Speakers & Presenters		250	-
Sponsorships		1,200	-
Subscriptions & Levies		50	20
Website Expenses		68	65
Total Expenses		8,531	3,550
Net Profit (Loss) for the Year		(452)	(389)

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Profit or Loss - Wellington

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated
For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Donations Received		154	161
Interest Received		36	10
NZSA Branch Assistance		620	538
Sundry Income		(46)	222
Total Trading Income		764	931
Expenses			
Event Costs		100	-
Meeting Costs		-	294
Office Rental & Venue Hire		200	365
Printing & Stationery		64	-
Prizes & Awards		156	-
Speakers & Presenters		92	-
Total Expenses		612	659
Net Profit (Loss) for the Year		153	272

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Profit or Loss - Wellington Writers Walk

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated
For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Grant - Other		10,000	-
Interest Received		37	8
Sundry Income		148	-
Total Trading Income		10,185	8
Expenses			
Website Expenses		407	63
Total Expenses		407	63
Net Profit (Loss) for the Year		9,778	(55)

These financial statements have been prepared without conducting an audit or review and should be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

Statement of Profit or Loss - Consolidated

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated For the year ended 31 December 2022

	NOTES	2022	2021
Trading Income			
Administration Fees		8,639	10,860
Advertising		3,214	4,109
Bequests		149,133	-
Book Revenues		3,751	2,891
Donations Received		1,547	1,323
Event Fees		19,304	19,110
Grants Received		268,901	272,864
Interest Received		5,806	3,367
NZ Author Revenue		5,408	5,089
Programme & Award Fees		16,385	13,320
Sale of Publications		163	906
Sponsorship		3,474	-
StartWrite Service Fees		1,473	2,300
Subs from Members		195,954	181,981
Sundry Income		5,033	888
Workshop & Competitions Fees		16,727	19,644
Total Trading Income		704,912	538,652
Expenses			
ACC Levy		819	302
Accountant		4,655	937
Assessment Programme		6,807	8,681
Audit Fees		10,800	5,233
Bad Debts Expense		84	329
Bank Charges		2,068	2,342
Computer & IT Support		3,305	3,775
Contractors		91,054	104,042
Depreciation		5,012	6,052
Design & Branding		-	4,980
Donations & Grants		8,208	-
Event Costs		19,151	15,873
Honorariums		25,729	23,300
Insurance		2,014	2,317
Meeting Costs		6,072	7,343
Memberships		2,768	2,923
Office Equipment Under \$500		619	826
Office Expenses		3,476	2,929
Office Rental & Venue Hire		13,971	11,028
Payments to Mentors		21,754	22,905
Pen Expenses		-	562

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

	NOTES	2022	2021
Postage & Distribution		9,031	9,991
Printing & Stationery		6,592	6,018
Prizes & Awards		11,781	6,376
Professional Development		-	190
Promotion & Marketing		3,006	4,490
Publishing Costs		10,550	10,081
Purchase of Publications		-	845
Recruitment		-	606
Royalty Payments		2,495	-
Selection Panel & Judges		20,042	20,395
Speakers & Presenters		27,475	25,397
Sponsorships		2,230	963
StartWrite Assessment Programme		4,833	5,366
Subscriptions & Levies		8,241	5,994
Telephone, Power & Broadband		1,080	1,098
Travel & Accommodation		25,619	24,695
Wages & Salaries		255,079	179,423
Website Expenses		3,512	3,617
Total Expenses		619,931	532,224
Net Profit (Loss) Before Tax & Exceptional Items		84,981	6,428
Exceptional Items			
Wage subsidy repayable		-	22,459
Total Exceptional Items		-	22,459
Taxation			
Income Tax Provision		1,330	867
Total Taxation		1,330	867
Net Profit (Loss) for the Year *		83,651	(16,898)

**In 2022 the Board authorised the use of \$32,000 of the Jill Chan Bequest funds on the Writers Toolkit. That income does not appear in the Statement of Profit or Loss as it had already been recognised in 2019. The costs however do appear in expenditure. Further detail is given in note 11.*

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Changes in Equity

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated For the year ended 31 December 2022

	2022	2021
Equity		
Opening Balance	192,221	209,119
Increases		
Profit for the Period	83,651	(16,898)
Total Increases	83,651	(16,898)
Total Equity	275,872	192,221
	2022	2021
Movements		
Movements in Retained Earnings		
Opening Balance	154,986	171,884
Profit (Loss) for the Period	83,651	(16,898)
Movements from (to) designated reserves	(132,844)	-
Retained earnings at end of year	105,793	154,986
Movements in Designated Reserves		
Opening Balance	37,235	37,235
Movements to (from) designated reserves	132,844	-
Designated reserves at end of year	170,079	37,235
Total Equity	275,872	192,221

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Balance Sheet

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated As at 31 December 2022

	NOTES	31 DEC 2022	31 DEC 2021
Assets			
Current Assets			
Cash and Bank		310,781	435,831
Interest Accrued		817	761
Trade and Other Receivables		29,515	3,883
Total Current Assets		341,113	440,475
Non-Current Assets			
Property, Plant and Equipment		4,817	11,409
Other Non-Current Assets		48,385	-
Total Non-Current Assets		53,203	11,409
Total Assets		394,316	451,884
Liabilities			
Current Liabilities			
NZSA Credit Card		3,053	2,121
Trade and Other Payables		23,650	14,198
GST Payable		21,717	23,453
Accrued Expenses		54,222	50,671
Income Tax Payable		2,182	2,628
Other Current Liabilities		6,160	6,000
Total Current Liabilities		110,985	99,071
Non-Current Liabilities			
Laura Solomon Prize Funds		-	147,133
Other Non-Current Liabilities		7,459	13,459
Total Non-Current Liabilities		7,459	160,592
Total Liabilities		118,444	259,663
Net Assets		275,872	192,221
Equity			
Retained Earnings		105,793	154,986
Designated Reserves		170,079	37,235
Total Equity		275,872	192,221

These historical financial statements including the Notes to the accounts for the year ended 31 December 2022 have been approved in accordance with the Annual General Meeting of the Society.

Signed by

President



Dated: 26 April, 2023

Chief Executive



Dated: 26 April 2023

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Statement of Cash Flows

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated For the year ended 31 December 2022

	2022	2021
Operating Activities		
Cash was provided from:		
Bequests	2,000	-
Grants Received	269,480	311,623
Subs from Members	223,515	208,596
Other Income	101,040	95,874
Total:	596,035	616,094
Cash was applied to:		
Contractors	(107,829)	(107,899)
Payments to suppliers	(287,324)	(277,721)
Wages & Honorariums	(280,058)	(201,444)
Total:	(675,211)	(587,064)
Net Cash Flows from Operating Activities	(79,176)	29,030
Investing Activities		
Payment for property, plant and equipment	(46,806)	(4,473)
Net Cash Flows from Investing Activities	(46,806)	(4,473)
Net Cash Flows	(125,982)	24,556
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	433,710	409,153
Cash and cash equivalents at end of period	307,728	433,710
Net change in cash for period	(125,982)	24,556

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Depreciation Schedule

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated

For the year ended 31 December 2022

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
Furniture & Fixtures - Cost						
Binding Machine	175	17	-	-	2	14
Cupboard	414	13	-	-	2	11
Cupboard	218	16	-	-	2	14
Standing Desks (Evolve Premio)	3,144	1,931	-	-	290	1,641
Total Furniture & Fixtures - Cost	3,951	1,976	-	-	296	1,680
Office Equipment - Cost						
CiviCRM Integration 2019 costs	6,825	1,706	-	-	853	853
Civi-CRM integration, initial deposit	4,725	1,181	-	-	591	591
Computer monitors, Viewsonic 23.6" (2)	454	22	-	-	11	11
Lenovo Thinkpad	2,937	352	-	-	176	176
Notebook ThinkPad E14 Gen 2	1,617	1,482	-	-	741	741
Notebook ThinkPad X1 & accessories	3,697	1,694	-	-	847	847
Notebook ThinkPad X1 Carbon G9	2,857	2,619	-	-	1,309	1,309
Oki Printer	710	4	-	-	2	2
PC, HP Probook 450G4	1,848	91	-	-	46	46
Printer - HP 576DW	729	9	-	-	4	4
Website	8,800	126	-	-	63	63
Website - NWF	3,000	70	-	-	35	35
Website - Xero & Mailchimp integration	3,061	76	-	-	38	38
Total Office Equipment - Cost	41,259	9,433	-	-	4,716	4,717
Skills Development Assets - Cost						
Writers Toolkit, course videos	35,361	-	35,361	-	-	35,361
Total Skills Development Assets - Cost	35,361	-	35,361	-	-	35,361
Website, Software - Cost						
Website rebuild, Wellington Writers Walk	11,445	-	11,445	-	-	11,445
Total Website, Software - Cost	11,445	-	11,445	-	-	11,445
Total	92,015	11,409	46,806	-	5,012	53,203

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Auditor's Report.

Notes to the Financial Statements

The New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated For the year ended 31 December 2022

1. Reporting Entity

New Zealand Society of Authors Te Puni Kaituhi o Aotearoa PEN New Zealand Incorporated is an incorporated society registered under the Incorporated Societies Act 1908. Section 23 of the Act requires the Association as an Incorporated Society to prepare Annual Financial Statements.

2. Statement of Accounting Policies

Basis of Preparation

These financial statements are of special purpose and have been prepared for taxation purposes on the principles contained in the Income Tax Act 2007, for the entity's members, and for internal management purposes.

All transactions in the Annual Report are disclosed using the accrual basis of accounting. The Annual Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Historical Cost

These financial statements have been prepared on a historical cost basis, except for certain assets which have been revalued as identified in specific accounting policies below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

Changes in Accounting Policies

There have been no changes in accounting policies and they have been applied on a consistent basis with those used in previous years.

Revenue Recognition

Membership subscriptions are recognised on receipt of payment, or on receipt of the first payment of an agreement to pay in instalments.

Fees for submitting entries to prize competitions and contestable skills development programmes are paid prior to acceptance and revenue is recognised on receipt. Entry to the society's online and in-person events, such as webinars and regional roadshows, is by ticket paid for in advance and recognised as revenue on receipt.

Interest received is recognised as interest accrues, gross of refundable tax credits received.

Grants requiring specified future conditions or workstreams to be met are recognised as a liability on receipt. The grants are recognised as income over the period that the specified conditions are complete, and the associated costs are recognised.

Donations and bequests without conditions are recognised as income on receipt. If conditions apply, the donation or bequest will be recognised initially as a liability and recognised as income when specific conditions are met.

Donations and bequests of money to fund prizes and awards administered by the society will be recognised on receipt and transferred to designated reserves.

Income Tax

The entity is a Not for Profit Incorporated Society and subject to an exemption from income tax received from within its circle of membership. The taxation disclosed is the expected liability after taking account of this exemption and the \$1,000 rebate allowable under current tax laws.

All grants received are earmarked for specific purposes, and expenses incurred match grants received.

NOTE: These notes are to be read in conjunction with the Auditor's Report.

Advertising income from publications and website is exceeded by expenses incurred to produce them.

All other income is generated within its circle of membership.

Only Interest and dividends are subject to income tax.

Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Disclosure of Internal Transactions

The policy of the society is to report all income and expenses of the national office and the branches in their individual report within the Profit & Loss reports - this includes branch assistance (including grant distribution) paid to the branches by national office, and that same assistance received by the branches. In the consolidated statement of financial performance these are omitted, and the true income and expenses of the society as a whole are presented.

Accounts Receivable

Accounts Receivable are stated at their estimated realisable value. Individual debts that are known to be uncollectable are written off in the period that they are identified.

Foreign Currencies

Transactions in foreign currencies are converted at the New Zealand rate of exchange ruling at the date of the transaction. At balance date foreign monetary assets and liabilities are translated at the closing rate and variations arising from these transactions are included in the statement of profit and loss.

Fixed Assets & Depreciation

The entity has the following asset classes with depreciation rates used:

Office Equipment:	40-50% DV
Furniture & Fittings:	12-15% DV
Writer Skills Development Assets (new):	10% SL or expected useful economic life
Website, Software (new):	Legacy assets 50% DV, New assets 20% SL or expected useful economic life

	2022	2021
3. Income Tax Expense		
Contributions to Taxable Profit		
Interest Received	5,806	3,367
Total Contributions to Taxable Profit	5,806	3,367
Deductions from Taxable Profit		
Net Interest accrual	56	(729)
Exemption Non Profit Body	1,000	1,000
Total Deductions from Taxable Profit	1,056	271
Taxable Profit (Loss)	4,750	3,096
Tax Payable at 28%	1,330	867

NOTE: These notes are to be read in conjunction with the Auditor's Report.

	2022	2021
Deductions from Tax Payable		
Resident Withholding Tax & Adjustment	13	1
Income Tax Paid (Refunded)	1,763	1,134
Total Deductions from Tax Payable	1,776	1,135
Last Year Tax Balance	(2,628)	(2,896)
Income Tax Payable (Refund Due)	2,182	2,628
	2022	2021

4. Bank Accounts of the Society

NAT OFF - LSP INTEREST	2,571	4,370
NAT OFF - LIS INTRST - 385-097	927	508
NAT OFF - Chq acc -385-00	15,338	17,896
NAT OFF - COMB TD RES. 030-094	-	18,781
NAT OFF - TD Chan Bequest 1 & 2	70,863	133,700
NAT OFF - LIS BEQST - 030-025	10,000	10,000
NAT OFF - LIS BEQST - 030-014	17,500	17,500
NAT OFF - Savings ac - 385-002	-	30,068
TD - 03104 Laura Solomon Prize	149,392	149,392
NZSA - PAYPAL	1,528	1,842
NZSA - Northland- 640-00	2,387	2,824
NZSA - Auckland Branch - 97-50	285	796
NZSA - Auckland Branch - 97-00	7,692	3,160
NZSA-Auckland - AGM account	1,389	1,389
NZSA - Waikato - ANZ 119-00	652	642
NZSA-Central Districts-062-00	3,268	4,996
NZSA - Wlg WW SAV- 802-001	2,420	15,417
NZSA - Wellington - 802-00	3,006	2,940
NZSA -Wgtn WW - TD - 6913-005	3,786	3,761
NZSA -Wgtn - TD - 6913-004	4,884	4,852
NZSA-TOS - 245-00	247	1,205
NZSA-TOS - 245-26	5,623	5,161
NZSA - Canterbury - 973-00	4,219	2,955
NZSA - Otago - 252-00	2,803	1,673
Total Bank Accounts of the Society	310,781	435,831

The Bank account of each branch represents the independent financial position of that branch

	2022	2021
5. Cash & Cash Equivalents		
Cash & Bank Balances	54,356	97,845
Term Deposits	256,425	337,986
Credit Card Balances	(3,053)	(2,121)
Total Cash & Cash Equivalents	307,728	433,710

NOTE: These notes are to be read in conjunction with the Auditor's Report.

For the purposes of the cash flow statement, cash and cash equivalents also include credit card balances, which are included in current liabilities in the balance sheet.

	2022	2021
6. Designated Reserves		
Designated Reserves	170,079	37,235
Total Designated Reserves	170,079	37,235

The closing balance for the year includes The NZSA Laura Solomon Cuba Press Prize funds of \$132,844 transferred from retained earnings, as shown in the Statement on Changes in Equity on page 20. Further detail is provided in note 13.

7. Capital Commitments

At balance date there were no material capital commitments.

8. Contingent Liabilities

At balance date there were no material contingent liabilities.

9. Related Parties

Key management personnel

The key management personnel, for the purposes of this disclosure, are the President, Board Members, Chief Executive and Operations Manager. The aggregate remuneration of key management personnel and the number of individuals, determined on a full-time equivalent basis, receiving remuneration is as follows:

	2022	2021
Total Remuneration		
Senior Management		
Total Remuneration	167,912	154,406
Total FTEs (full-time equivalent)	2	2
President		
Honorarium	13,319	12,000
Total FTEs (full-time equivalent)	-	-
Board Members		
Honoraria	12,410	11,300
Total FTEs (full-time equivalent)	-	-

10. Wages & Salaries

Wages and salaries for 2022 includes the value of accrued leave (\$40,731) which increased due to the inability of staff to take leave during the years of the pandemic. A plan is in place for staff to take additional leave and reduce this liability.

11. Authorised part-use of Jill Chan Bequest funds

In 2019 a bequest from Jill Chan was gifted to the society and recognised as income received in the 2019 Annual Report. It was agreed by the Board that these funds would be invested until an opportunity to use them for an income generating project arose.

NOTE: These notes are to be read in conjunction with the Auditor's Report.

This year, it was decided that \$32,000 of the \$132,000 bequest be used to contribute to the production of some of the Writers Toolkit courses. Toolkit course video production costs of \$35,361 were taken to the balance sheet as a fixed asset, shown in the Depreciation Schedule on page 23 under Skills Development Assets.

That use of \$32,000 does not appear as income in the Statement of Profit or Loss, though the corresponding expenditure does appear in the costs. Please note this additional income came direct from the Jill Chan reserves to be applied against this expenditure.

Subsequent to being recognised as income in 2019, the bequest funds have been shown on the balance sheet as part of 'Cash and Bank' with detailed balances being reported in the notes each year (note 5 'Nat Off - TD Chan Bequest 1 &2').

12. Additional staff, programmes and MCH contract

The 2022 accounts include a Ministry of Culture and Heritage Capability Grant, secured as a contract for staff, professional development resource and activities spread over an 18-month period from July 2021 to December 2022. This supported the new professional development programmes and one FTE full-time role, split between Sade Young and Nicole Colmar. The MCH contract and their roles completed at the end of 2022.

13. NZSA Laura Solomon Cuba Press Prize funds

The bequest from the Solomon Family Trust providing initial funds for the prize was received in 2019 and has been held on the balance sheet as a non-current liability until this year. In 2022 we have followed standard accounting practice and have moved the funds received from liabilities to trading income. This entails recognition of the prize funds as bequest income as stated in our accounting policies under revenue recognition. The amount of \$149,133 shown in the trading income includes the \$147,133 originally received and a further \$2,000 received this year from the Solomon Family to fund extra prizes awarded.

Since the bequest was received, the funds have been invested in term deposits, generating interest to supplement prize funds. 2022 was the second year of the prize. Expenditure has exceeded income by \$14,289 since the prize funds were received, as shown below. All income and expenses have passed through the Society's Statements of Profit or Loss for the relevant year.

The closing balance of prize funds is \$132,844. This amount has been transferred to designated reserves from retained earnings, as shown in the Statement of Changes in Equity, page 20.

NOTE: These notes are to be read in conjunction with the Auditor's Report.



THE NEW ZEALAND SOCIETY OF AUTHORS
TE PUNI KAITUHI O AOTEAROA (PEN NZ INC)

Otago Southland Branch of the NZSA Chair Report for the year ending 2022

COVID-19 impacted some of our in-person events, but we did hold events via Zoom and therefore offered access to our members from across the region. By year-end we were offering most events in person once more.

Here is an outline of our 2022 activities.

Salon series/ 2022 readings

We rejuvenated the Salon reading series in 2021 and continued in 2022 with a wide range of invited guests. We held five Salons in 2022:

Feb 16 *Lynley Edmeades and Emma Neale*

May 18 *Vanda Symon and Victor Billot*

July 19 *Majella Cullinane, Pam Morrison*

September 20 *Kathryn van Beek, Gay Buckingham, Samantha Montgomerie*

Nov 08 *Special online Salon reading: The Verse Novel with Linda Weste, Diane Brown, Joan Fleming, John Newton, Harry Ricketts*

National Flash Fiction Day in June

A smaller event with the Regional Prize presented – won by Kerry Lane – and many excellent readings. From Otago, we had the following writers honoured for their work:

COMMENDED: Kerry Lane

SHORT LIST: Susan Wardell and Sophia Wilson

LONG LIST: Melissa Marie, Mark Sanders, Emer Lyons

Youth readers also participated in this event and were honoured for their wins. Some drove from Oamaru to share their work. Including Catriona Schoneveld with a wonderful reading, recorded as well and shared online:

<https://www.youtube.com/watch?v=Rvnbs3o5V5U>

We thank *Creative Communities Dunedin* for their support of the event.

National Poetry Day in August

A sold-out event in August with jazz and poetry – featuring the Bill Martin Trio and poets both new and experienced, with two workshops and competitions (youth and adult). Judges for the 2022 poetry competitions were Barbara Else (youth) and Emma Neale (adult).

We thank Creative Communities Dunedin for their support of the event.

Courage Day in November

We have celebrated Courage Day, International Day of the Imprisoned Writer, in Dunedin for several years in a row, and in 2022 we held a reading that included poets ranging from David Eggleton to Bangladeshi poet Rakibul Kahn. The event was held in the Athenaeum in Dunedin.

New branch bulletin

We initiated a new bulletin that we send monthly, on the first Friday of each month. This has a new formatting, with a simple Mailchimp layout that makes use of clean, easy to navigate presentation. In the newsletter, we offer a spotlighted member section each time. Recent spotlights included: Kathryn Van Beek, Wendy Parkins, Linda Collins, Gay Buckingham and Paddy Richardson. We also share branch news, member news, upcoming book launches and readings, and also news from the wider creative community. We work closely with Dunedin UNESCO City of Literature and UBS to help share events in our literary community. People seem to be happy with the new format and knowing they can expect some branch news each month.

Roadshow?

Members are still keen to have the Roadshow as a regular occurrence – but we understand funding is limited and so this series is on hold.

Other news

Writers in our regions celebrated new books and readings throughout the year.

Vanda Symon hosts the Otago Southland NZSA Radio Show, Write On, still going strong after more than 15 years. We highlight the works of local writers and give them the opportunity to experience a radio interview and reach a different audience. We are grateful to the University Book Shop for sponsoring the show.

It was with great shock and sadness we learned of the death of David Goodwin in 2022 and Mike Hamblyn (who died early in 2023). Mike was our Branch Secretary for two years. We shared a tribute to him in our newsletter.

Michelle Elvy

Otago/Southland Branch Chair

Despite the disruptions relating to the pandemic, the Canterbury Branch has continued in its efforts to strengthen the Branch presence and to engage the membership.

Events and Activities

There have been several events over the past twelve months that are worthy of note:

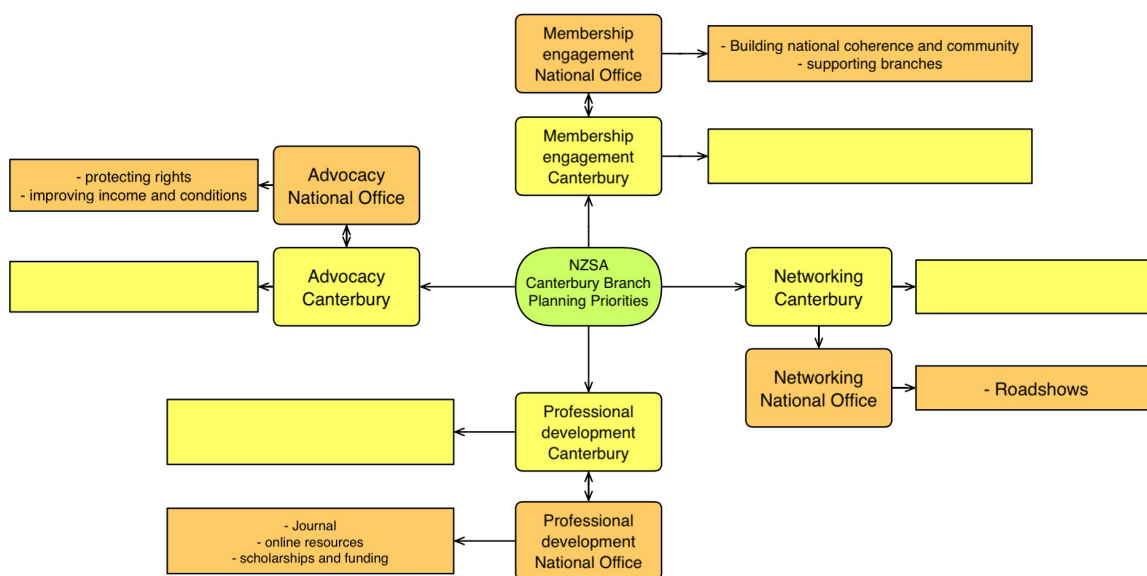
1. The Canterbury branch Children's Hub continues to provide support for authors and illustrators and has been provided with financial support for meetings in 2022 and 2023.
2. Meetings for potential and existing members have included: a gathering in the Christchurch Botanical Gardens, where people brought samples of their work. This attracted a small but enthusiastic group; and, *The Book Before Christmas* was another welcomed opportunity for writers to showcase published work, achievements and future plans.
3. The Ōtautahi Roadshow was a wonderful event in March this year, which brought a terrific programme of speakers, and was a significant boost to our membership. We have had many positive comments about the quality of the experience and how much people welcomed the networking opportunity. We would like to extend our gratitude to National Office for initiating and hosting the event. Ngā mihi!
4. The *NZSA Heritage Book Awards* (HBA) was a success, however it did test the financial and human resources capacity of both the branch and the National Office in managing the prizes, and the local branch committee that struggled to host the presentation of the awards during Heritage Week in Christchurch. The Canterbury Branch committee has appreciated the way in which the National office of NZSA has supported the event in 2022. It also recognises that there are compelling reasons that have influenced National Office's decision to discontinue its management of the Awards, and also that they are not well aligned with national office priorities. Subsequent to the National Office decision to discontinue, the question of whether the HBA has a future has caused division. Some committee members have argued strongly for the branch to resume the responsibility for the awards based on their importance, their strong history, and the prestigious nature of the event. Other members have strongly argued, based on the experience of hosting the event, that the hosting of the HBA is beyond the capacity of the branch both financially and in terms of the human resources required to manage them. Given the committee was unable to reach a consensus with respect to the way forward, a committee membership vote was enacted and as a result the branch has agreed that a sub-committee will be established to consider the future of the awards from a branch perspective. The sub-committee will provide a report for consideration at the September committee meeting. It has also agreed that there will be no NZSA Heritage Book Awards in 2023. During Heritage Week, a local award event may nevertheless still be considered that is more aligned with local membership needs.

New initiatives

The Canterbury branch meetings have continued on a monthly basis, and representations does seem to be increasing. Commencing at the May 2023 AGM the branch will have presenters on a monthly basis and will also re-introduce Book-Buzz events that will encourage people to share their work.

Administration

Branch membership is growing slowly and is now numbering 165. Branch finances have remained stable. Recently the branch has been reviewing its priorities with a view to generating a new phase of planning. Four areas have been identified for action: Membership engagement; Networking; Professional development; and Advocacy.



Our planning of events and activities will focus on these priorities and the ways in which the branch can augment the work of the National Office.

Marie Connolly
Canterbury Chair
30 April 2023

Top of the South Branch

Chair's Report March 2023

The Top of the South Committee comprises six members: Lucy Hodgson (Chair), Chris Tait (Treasurer), Ali Brown (Te Tauihu Short Story Awards Coordinator) Robyn Prokop (Administrator), Mary Prendergast and Kerry Sunderland.

With regret, the committee accepted the resignation of Trish Palmer as Treasurer in November 2022. Her wise counsel and assistance with updating our strategic plan is much appreciated. As our new Treasurer, Chris Tait continues Trish's excellent guidance.

I have been Chair since I joined the committee in April 2019 and witnessed the team embrace the updated NZSA constitution, digitise our record-keeping, and develop a social media presence. It is now time to invite new energy onto the committee. We are in a strong financial position but need specialised assistance to utilise these funds efficiently and effectively in line with the NZSA's goals to increase diversity, support freedom of speech and encourage fair pay for writers.

With goals and procedures well documented, I feel confident that I can resign as Chair at the next AGM for the Top of South Branch. I will remain on the committee to assist with our digital footprint and marketing.

Strategic Plan

Through the latter part of 2022, our small committee of volunteers recognised the need to make the best use of our time by concentrating more on governance and less on procedural issues. We updated our strategic plan to reflect this:

Goal one: To support and promote the writing activities of writers and writers' groups in the craft and business of writing

Goal two: To maintain a healthy financial status and demonstrate effective governance

Goal three: Uphold the goals of and promote and increase the membership and diversity of membership of NZSA,

In line with these goals, we encourage informal writing groups to manage their own membership with support from the committee in the form of venue costs, speaker fees, listing on the Top of the South Branch website and in the newsletter. Because these groups are open to non-NZSA members, we plan to encourage membership by illustrating what value they can expect from joining the society.

Newsletter

With the aim of encouraging a more diverse membership, we have expanded the Top of the South Newsletter mailing list to include informal writing groups, and added a newsletter sign-up form to our website.

The committee took on the task of writing and distributing the newsletter via MailChimp. We would like to thank Chrissie Ward for her dedicated work in setting up and writing our weekly newsletter for many years, but it is now time to change the format to a magazine-style monthly issue. This will feature more general information and discussion topics with links to our website for the latest updates on events and group meetings.

Summary of events for the year to March 2023

[Congratulations to Paul Maunder](#)

Awarded New Zealand Order of Merit for services to the arts and the community. This is well-deserved recognition for Paul's key role in supporting projects in the Wellington and West Coast regions.

[The Inaugural Te Taihu Short Story Awards](#) were a resounding success, accepting entries in New Zealand's two official written languages: English and Māori. This success was detailed in an article published in NZ Author, Issue 330 Spring 2022 (copy below).

Plans are well advanced for the 2nd **[Te Taihu Short Story Awards](#)**. Finalist judges are Stacey Morrison for the Māori language section and Elizabeth Knox for the English language section. Entries are accepted from 31 March.

[Secret Lives Short Story Competition](#) April – June 2022, was a fully subscribed national competition coordinated by committee member, Kerry Sunderland.

[Blackball Readers and Writers Festival](#)

On hold in 2022 due to Covid disruptions, in March announced its 2023 programme for King's birthday weekend .

Picton Poets

Resumed monthly meeting in June 2022, following Covid disruptions.

Marlborough Book Festival

Took place in July 2022.

Nelson Arts Festival October 2022

Committee member Kerry Sunderland is curator of the Pukapuka Talks literary Programme. To attract more diversity in the audience, 'Pay What You Can' was introduced for all ticketed events in this year's festival. Top of the South Branch sponsored the workshop 'Being Visible', with bestselling author and Instagram success story Rebekah Ballagh who shared methods to build an audience on social media.

Writers Retreats

Facilitated by committee member, Kerry Sunderland.

- Find Your Way Forward: the third retreat with Elizabeth Knox, held over 6 days at Marahau in December 2022.
- Breathe Life Into Your Writing: a writer's retreat held over 4 days at Maruia River Retreat in July 2022.

Picton Poets

Resumed monthly meeting in June 2022, following Covid disruption.

Congratulations to Writers Published and Performed.

Apologies to any omissions. This is taken from information made available to the committee.

April 2022

- Marion Day: *Dobby*, published by AM Publishing.
- Sue Perkins: *Ditty Box* and *Blitz*, ebooks published by Caishel Books.
- Megan Bell: *On her Journey*, self-published collection of poems

May 2022.

- Sue Perkins, Wendy Scott and Belinda Mellor: short stories published in *Down Under Fantasy Realms* anthology.

June 2022

- Maurice Ormsby: *Te Ohaki Tapu – John Stuart Mill and Ngati Maniapoto* published by Steele Roberts.
- Linda Jane Keegan: *Kororā and the Sushi Shop*, published by Scholastic New Zealand.

July 2022 and March 2023

- Trish Palmer: two radio plays performed in Australia, *Truth Serum* and *A Prince of a Man* (also selected to be performed at the Simply Short Play Festival in Te Puke).

August 2022

- Karen Heslop (writing as Elizabeth Marie): *Love Under Investigation* published on Amazon.

September 2022

- David Briggs: *Zarrin* published by RedDoor (U.K.).

October 2022

- Martin J. Bird: *The Seeds of Heimdall*, published on Amazon.

November 2022

- Patricia Berwick: *Willow Wētā* published by New Zealand National Library and *The Kiwi Who Could Only Say Keee, Keee, Keee* published on Amazon.

ALL WINNERS

published in NZ Author, Issue 330 Spring 2022

It was described as a “brave move” by arts consultant, Donna McLeod (Te Āti Awa) when she was approached to assist the NZSA Top of the South Branch to include te reo Māori entries in their annual short story competition.

The TOS Branch committee put in a determined effort to make it work. At the announcement of winners on June 30th Donna was thrilled by the response from Māori writers and said, “The fact that it has been a partnership from the start has contributed to this success.”

With assistance from Wakatū Incorporation in the form of advice and platinum sponsorship, the annual short story competition was given a professional new look with rebranding as Te Tauihu Short Story Awards. Entries were accepted in New Zealand’s two official written languages: English and Māori. Prizes for both sections were of equal value.

With different levels of sponsorship, local businesses were encouraged to contribute to the awards. Nelson’s premier bookstores, Page & Blackmore Booksellers and Volume Space for Books, as well as the South Island philanthropic fund, The Rata Foundation, came on board as Gold Sponsors. This enabled the branch to offer worthwhile prizes and fees for judges.

The inclusion of the new reo Māori option added diversity to the competition and attracted a wide representation of authors. Overall, 15% of authors in the overall competition identify as Māori. This is almost representative of the Māori population as a whole (16.56% at the 2018 census). Many of the authors entering the competition reside in Te Tauihu. The first prize winner of the reo Māori option, Zeb Nicklin, includes Rangitāne in his iwi.

Te reo Māori final judge, Hana Mereraiha commented, “The shortlist was of a very high calibre. Kei te ora rawa atu te reo auaha, te reo kairangi.” Shortlisting judge for the reo Māori option, Hēmi Kelly noted, “The writing in te reo Māori is of a high standard in terms of creativity and also in the use of te reo, of figurative language, and other structures that embellish the kōrero.”

An unexpected bonus of including the reo Māori section is that it encouraged more Māori writers to enter the English option of the competition. Of writers entering the English language stories, 11% identify as Māori.

James McTaggart (Ngāi Tahu), the winner of the English option of the competition wrote, “I’m a bit biased now, but I thought Te Tauihu was great. The poster was eye-catching and the quality of judges speaks to the prestige of the award... For me personally, the most appealing thing about Te Tauihu was the advocacy for tikanga Māori and te reo. The kaupapa of Te Tauihu immediately set it apart from other short story awards and genuinely made me excited to write an entry... Thanks again for the feedback and the opportunity to contribute. It’s been a massive boost to my writing wairua.”

Shortlisting judges for the English option commented that “the amount of content centred in te ao Māori was notable. Myths were reframed, heroic characters, be they human or bird, were brought to life on the page and the particular traumas that result from living a

life split between two cultures underpinned some sad, evocative and powerful, and sometimes redemptive, stories. Te reo was often seamlessly integrated in a way that enhanced the ideas and themes.”

Final judge for the English option, Renée (Ngati Kahungunu) noted, “The standard of writing is very high and while this makes the stories a delight and a pleasure to read, it also adds to the hard work of judging. Congratulations and thanks to all the writers. Not only are you all accomplished writers who know how to tell a good story but you also have the courage to send your story out into the world to be judged in this competition. It’s a trite thing to say but a true one...you are all winners.”

Winning entries can be read online at <https://www.topwriters.co.nz/te-tauihu-awards-2022-shortlist.html>

With such positive feedback from entrants, judges and sponsors, the Top of the South Branch expects the Te Taiuhu Short Story Awards 2023 to add to the success of the inaugural awards.



NZSA Wellington Wairarapa Chair Report 2022/2023

The April 2022 branch AGM saw treasurer Geoff Palmer and Rosemary Wildblood step down after many years of service. The rest of the committee was re-elected with five new committee members: Helena Andrews, AJ Manson, Elisapeci Samanunu and Tasha Haines. Kate Clark joined the committee as treasurer, while Elisapeci Samanunu retired from the committee in late 2022.

2022 has seen a growth in our membership following the branch boundary change in late 2021. Wellington Branch now covers the wider Wellington region, Kapiti Coast and the Wairarapa and has 376 members, up 50 members in 2021.

The branch finances are in good health, thanks to Kate Clark who has liaised with BNZ and former treasurer Geoff Palmer to bring everything in order. The branch ends the financial year with a small profit of \$152.61. The Wellington Writers Walk ends the financial year with a loss of \$222.17, excluding the difference between website income and expenses.

Wellington Writers Walk celebrated its 21st birthday by creating a new website with the help of Wellington design company Gusto and a grant from the WCC Arts and Culture Fund. The new website features an interactive map and is mobile phone friendly. The new webpage has been promoted in local media and via Wellington City Libraries. Constance Talbot stepped down as chair in late 2022 and was replaced by Philippa Werry.

During 2022, the branch delivered a full programme, starting with an interview with Dame Fiona Kidman following the April AGM. In June, the NZSA invited Rodney Strong, Helen Vivienne Fletcher and Diana Holmes for a panel on self-publishing. This event marked our last time at Vic Books Pipitea which closed down at the end of May.

The branch established a new relationship with Unity Books, where the August and October events were held. In August, we celebrated the 25th anniversary of National Poetry Day with a successful open mic session and the presentation of a collaborative poem by branch members in eight different languages. The branch invited Tim Saunders and Jack Remiel Cottrell in October for a night of short and flash fiction.

In November, we held our usual Courage Day event at St Peter's Church, with guest speaker Merhawi Woldemichael, Amnesty international and a presentation of letters to imprisoned writers. The year ended with the traditional Christmas party in the garden Room of St Peter's Church and a book auction.

Overall, event attendance in the last quarter of 2022 was much lower than recent years and was followed by the cancellation of the February Showcase due to low interest.

In addition to in-person events, we also offered digital content, such as the workshop "Creative Rights for Creative people", presented by Karen Workman and funded by Manatū Taonga Ministry of Culture and Heritage, and presented by Copyright Licensing New Zealand (CLNZ).

Besides putting on events, the branch also created a Slack forum, providing members with an online space to discuss work in progress, successes and events in the region. The committee also moved to discussing branch proceedings via Slack, while meeting in person or online every two months.

The Facebook page has grown under the tutelage of Helena Andrews, who has begun to showcase short stories and extracts of members. Branch members have been invited to send their good news via our email-address to be shared on our Facebook and Twitter channels.

In early 2023, the branch completed a member survey, filled out by 109 members, or close to one third of the current membership. 26.6% have attended 1-2 events last year with 7.3% having attended 3 or more events. 66% have not attended an event last year, citing Covid (26.7%), life (27.8%), timing and location (22.2%) and lack of interest or time (17.8%). Most members prefer 1 month of notice to attend events.

Online events are generally seen favourably, with a strong call for hybrid events (35.8%). 68.8% would like to see craft workshops, while 58.4% are happy with the current panels with writers and industry experts. 45% would like more writing competitions, and about 26% want to see more social mingling events.

The preferred mode of content is email (89.9%), with all other options far behind, though several have joined the Slack channel after being reminded of its existence due to the survey.

Chair Jana Mittelstaedt, treasurer Kate Clark, and committee members Constance Talbot and AJ Manson will be stepping down at the AGM 2023 (April 3).

SUMMARY – Wellington Branch events and happenings in 2022

Events

Date	Title, details	Speakers	Venue
21 Feb 2022	Book Showcase	Wellington members introduce their recent books	Vic Books Pipitea
6 Apr 2022	Branch AGM Dame Fiona Kidman	Dame Fiona Kidman	Held via Zoom
20 Jun 2022	Selfpublishing for Beginners	Rodney Strong, Helen Vivienne Fletcher, Diana Holmes	Vic Books Pipitea
2 Jul 2022	Wellington Roadshow	Various presenters, organised by head office	Pipitea Campus
15 Aug 2022	Creative Rights for Creative People	Karen Workman	Held via Zoom
26 Aug 2022	National Poetry Day 25 Years – 25 Languages	Open mic for local poets, headlined by the 25 Years – 25 Languages poem	Unity Books
8 Nov 2022	Short & Flash Fiction Spotlight	Tim Saunders, Jack Remiel Cottrell	Unity Books
21 Nov 2022	Courage Day	Merhawi Woldemichael, Amnesty International	St Peter's on Willis

NZSA Central Districts Report to December 2022



With 132 members in a district covering the widest part of the North Island, we've needed to be innovative as a committee in keeping them involved and connected. Fortunately, our committee manages to span the territory from New Plymouth to Palmerston North, Hawke's Bay and Tairāwhiti, and have been enthusiastic about putting ideas into action and getting information out to people. We would love to have committee representation from Whanganui and Horowhenua, but despite asking regularly it appears they are all far too busy writing!

Engaging with CD members

The CD Facebook page has been the main communication with members and acts as a website with current information, ideas, and inspiration. Our thanks to out-going committee member Jennifer Watts for her dedication as she regularly plugged gaps with news before we even thought of it! Every branch needs someone as keen and experienced on social media as Jen, and we're sad to lose her but her family and home need her attention.

A goal of our committee was to ensure members had more regular information to keep them connected and using the NZSA Mail Chimp service we sent out 15 e-newsletters during 2022. "Regular" means e-newsletters have gone out when we've had our own district info and news to share – frequently on competitions and reminders. As the main NZSA newsletter is so comprehensive, we focus on our own district competitions, local book launches, events and successes. We've also shared online writer opportunities such as the Sunday Share from Tairāwhiti and a radio podcast in Manawatu. Our committee has been excellent at sharing their local news, and we also contact people in areas we don't cover to check on what's happening. The e-newsletter is going to some bookshops in our district too, especially the stores that regularly support writers. There's also a separate NZ Society of Authors - Taranaki Facebook page that members can access.

Giving our writers something fresh to write

We had a moderate success with an essay competition in summer 2021/22 and repeated this for winter 2022 with the theme of "*Your Life in Flavour - writing about food*". We can recommend this as a theme to other branches - everyone has an opinion on food! The entries ranged from sweet memoirs to a compelling essay about the unconventional food of a young soldier by Ian Hislop. Although entry numbers were modest, they were all of high quality, including one from a Gisborne high school student. Ian's winning essay was sent to NZSA to share, and links to all the finalists' essays were shared via the e-newsletter.

Book launches, Roadshows, and other events

In June Cristina Saunders' (past CD chair) novel *Mrs Jewell and the Wreck of the General Grant* was published by Cuba Press, and local Hawke's Bay members enjoyed a packed book launch, complete with sea-shanties, at Duart House in Havelock North.

Central Districts had two excellent NZSA Roadshows this year - in Napier in August and New Plymouth in September. These were appreciated by the members and new writers who attended to learn from experienced writers about writing technique, tips and genres, and the business of writing. The sessions were all on target and our members enjoyed meeting local and visiting writer - and each other. Our thanks to the national team, all members and volunteers who helped make the roadshows a reality. With support from Access Radio Taranaki, the kōrero with Witi and Vanda at the New Plymouth Roadshow was recorded for all NZSA members to enjoy.

In December Susan Wylie as Chair travelled to Gisborne for the launch of the Tairāwhiti Writers Hub's second anthology in December. This hub encourages writers who have a wide range of experience and ages, and it was encouraging to meet with so many young writers and see the support of the local community. The branch supported this initiative with a small grant to assist with print costs. Our committee developed and ratified a 'grants policy' to ensure that this could be actioned for other member groups in future, and this was provided to the NZSA accountant as a policy record, if other districts need something similar.

Waikato Writers – Waikato Branch of NZ Society of Authors



Branch; Waikato Writers (Waikato Branch of NZSA)

Report by Lee Kimber (current Chair)

AGM 20 February 2022. Elected and confirmed the following:

Chair: Terry Richmond

Treasurer: Jeff Taylor

Secretary: Lee Kimber

Committee: Nicky Webber, Norman Franke, Peter Dornauf

Please Note

Terry Richmond resigned from role as Chair, and from the Committee.

Lee Kimber resigned as Secretary, and was elected to Chair 19 June 2022

Ime Corkery was elected as Secretary 19 June 2022

Nicky Webber resigned from the Committee

Did your membership increase or decrease from Dec 2022 to Dec 2023/

147 as at March 2023

How many Branch meetings were held in the year Jan – Dec 2022?

11

What was the average percentage of your membership attending branch meetings in 2022?

We do not have an official membership, so cannot calculate a percentage.

Generally, 12 - 20 people attend our regular monthly meetings.

Name the hubs in your region (if any) and how many meetings each hub had Jan – Dec 2022

N/A

Name of workshops and their presenters organised for Jan – Dec 2022

January - No meeting - our year starts in February.

February - AGM. 400-word Humour competition. Reviewed and judged anonymously. Feedback was given to all participants.

March - Nat Connors of *Kindletrends* talked about data and selling your books with the right keywords and categories.

April - Michalea Artimos, writer in Residence at Waikato University gave a presentation.

May - Members brought 500 words of their WIP, or similar. These were exchanged. They were discussed and feedback was given.

June - Deborah Challinor, award winning international Romance Writer talked about writing and Point of View plus, characterisation and answered many questions.

Waikato Writers – Waikato Branch of NZ Society of Authors

July - A poetry competition was held and there were readings and presentations by Dadon Rowell and Liam Hinton related to poetry

August - University of Waikato's 2022 Writer-in-residence, Diana Clarke was interviewed by Nicky Webber about her writing and her books. This event was a joint session with Hamilton Book Month.

September – Sharing our own writing

October - Memoir and autobiographical writing was presented by Dr Norman Frank and Marcus Hobson

November - Jane Cornes Maclean, an Australian writer author of recently published '*Cockroach*' spoke and answered questions related to her own writing journey and publishing.

December - General discussion on writing as well as fun writing activities facilitated by Peter Dornauf followed by Christmas goodies

Other information and Updates: Three committee meetings were held over coffee to plan and to consider how to move forward in terms of the Chair and Secretary and Committee member roles

Were there any burning issues members discussed?

Proposed plan for 2024

January – No meeting

February - AGM. Alex Lodge, playwright performer and educator

March - Tracey Slaughter to speak on creative writing, also we hope to present our new Pegasus award

April - Analysis of writing quality workshop - TBA

May - Anthony Byrt - TBA

June - Caroline Barron who writes memoir particularly in relation to having serious health issues. National Flash Fiction Day falls on 22 June, so an activity related to this particular genre TBA

July - Poetry competition which could also tie in with National Poetry Day which falls in August.

August - We will work closely with Hamilton Book Month, who generally propose a speaker the wider population may be interested in

September - Stephanie Christie is a possible speaker - TBA

October - Prose competition TBA

November – To be discussed

December - Celebrate our year of writing, and fun writing activities as we did in 2022



Auckland Branch Annual Report March 2023

Auckland Branch continued monthly meetings are held at The Coffee Club in High Street, Auckland CBD. Attendees usually numbered around 30.

Current number of Auckland branch members is 616 (December 2022).

Maria Gill became the branch chair from October 2022, Kit Willett began the secretary position from January 2023, Drazen Milosevic continues as treasurer and Melinda Szymanik as regional delegate. Thanks to Weng Wai Chan for being outgoing Chair and Elizabeth Kirkby-McLeod as outgoing Secretary.

In addition, several other members make up an informal committee, who meet monthly to discuss branch matters. This consists of Adrian Blackburn, Arezou Zalipour, Anita Arlov, Christine Sheehy, Suzanne Weld, and Jacqui Penny.

Branch Meetings: Auckland Branch has monthly meetings (excluding a holiday break in January) on the first Friday of the month.

Monthly meetings with guest speakers in 2022:

February 4: *'Selling International: What it Takes'* – Graci Kim and Nicky Pellegrino, via Zoom

March 4: *'Practical Advice to Boost Your Book Promotion Power'* – Kirsten McKenzie and Jack Remiel Cottrell, via Zoom

April 1: *'Hachette Publisher Kate Stephenson's Manuscript Wishlist'* – Kate Stephenson, via Zoom

May 6: *'Top Tips on Writing Craft'* – Ashleigh Young, via Zoom

June 3: *'Winning - and Giving - A First Book Prize'* – Bridget Hackshaw and Rosetta Allan

July 1: *'Author Ruby Porter Answers Your Craft Questions'* – Ruby Porter, via Zoom

August: No meeting due to the Auckland NZSA Regional Roadshow

September 2: *'Inhabiting Alternate Spaces'* – Gina Cole and Rosetta Allan

October 7: *'Sustaining a long writing career'* - Children's author and adult crime writer Sherryl Clark

November 4: *A Trio of Poets - Elena de Roo, Eniselini Ali* (unfortunately Kit Willett caught Covid and couldn't come.)

December 2: *Auction and Graeme Lay short story competition.*

For 2023, we will have monthly Auckland Branch meetings in-person at The Coffee Club. We will have committee meetings via Zoom if not in person.

The Empty Chair: Kirsten McKenzie, our PEN representative, presented a persecuted writer at each meeting. Suzanne Weld will take over from 2023 onwards.

Inside.Out Open Mic For Writers: Monthly event ran throughout the year by Anita Arlov and sponsored by Auckland Branch. Anita wound it up in December 2022.

National Flash Fiction Day: Auckland Branch continues to support this event by providing a one-year membership to the Auckland Regional Winner of the NFFD. The 2022 winner, announced in June, was Margaret Moore for *'The Art of Dentistry'*. The story was also Highly Commended for the National Award. Access the link through: <https://nationalflash.org/festival-of-flash/>

Graeme Lay Short Story Competition: Auckland Branch ran this again in 2022 and had 76 entries from around the country. Christine Sheehy organised the competition, and Christine Sheehy and Maria Gill whittled the entries down to ten for Graeme Lay to judge. Auckland Branch provided the cash prizes of \$500, \$250 and \$100 for first, second, and third place. The winners, announced in November, were:

First Place: Janet Holst *'A Good Day'*

Second Place: Stella Carruthers *'Walking on Water'*

Third Place: Joseph Janiszewski *'Sauerkraut Soup'*

Highly Commended and Shortlisted: Susan Cambridge, Anne Cleary and Jack Remiel Cottrell for their highly commended stories, and Chris Griffiths, Fiona Barber, Janet Pates, and Jill Varani for their shortlisted stories.

Fund Raising: In 2022 we held an auction on December 2. We raised \$4367.10 from the auction and raffle held on the night. We also still have a rare book to auction off at another time. It was thought that we could raise quite a substantial amount for this book hence why we decided to sell it separately.

Auckland Branch NZSA Facebook page: This continues to be a great way to communicate our activities to the NZSA membership and to the wider public. Arezou Zalipour is now our communications person and she is committed to posting more regular updates, event notices, new books, etc, on the Facebook page. We've also started an Instagram page, as it was felt that it would target a different age group.

Maria Gill

Branch Chair 1 March 2023



THE NEW ZEALAND SOCIETY OF AUTHORS
TE PUNI KAITUHI O AOTEAROA (PEN NZ INC)

Northland Branch Chairperson's Report 2023 AGM

We started the year off with the sudden and very sad loss of Fran Lawrence, an active and positive member of the branch.

In May we had the opening of our annual short story competition. With increasing entries and a fantastic team of judges, sponsors, and organisers spearheaded by Di, it was another success with the open category being won by Eddie Williams for *Lost on the River*. I am looking forward to seeing the upward trend of our fundraising endeavour this year!

2022 continued an up and down trend of unpredictability in relation to Covid, but we managed to have a few successful events around the region. The first being the Whāngarei Roadshow hosted by Head Office May 28th, which was a wonderful time to get together and meet up with fellow writers for a bit of professional development.

We had a writer's retreat in August, that was nearly a success, with a couple having to withdraw because of work commitments, and another unable to make it because of flooding. I hope to find the time to organise another this year, possibly at a nicer time of the year. Our website has been updated beautifully and we have a Facebook page, as well as a Facebook group for members. A huge thank you Kathy, Justine D and Trish for repairing, updating, maintaining, and rolling out the updated look.

Zoom continues to be offered at all meetings for those who can't attend in person (within the limitations of Northland's very patchy wifi). It was decided during the year to have hybrid meetings when we meet in person, which we will do three to four times a year, and the rest to be via Zoom, held monthly every second Thursday at 6:30pm.

Congratulations everyone who has managed to write, create, and keep going during these challenging and ever-changing times. It's awesome to see members' tenacity and sheer resilience while the world continues to be a little bit crazy! A massive congrats to all members who have managed to publish and have in person launches and writing events.

Our branch, as well as national membership, has continued its steady increase over the past year, despite the many challenges faced, and the members we have sadly lost. Again, I would like to take this time to give a huge, heartfelt thanks to all our wonderful committee members. Without your dedication, energy, knowledge and support throughout my term as Chairperson, this branch would not have run as smoothly, particularly with the many personal distractions I have had! Also, a big thank you to Susan and now Melinda, for keeping us in the loop with what is happening on a national level. Tēnā koe.

Justine Baddeley

Report to NZSA Annual AGM

New Zealand Book Awards Trust: *Prepared by Melinda Szymanik - 31 March 2023*

Introduction:

Since the last report on the activities of the New Zealand Book Awards Trust was filed with the New Zealand Society of Authors on March 10th 2022 the Trust has held a strategy day in July and three board meetings (in May, October, and December). I attended all meetings except the October one as the NZSA representative on the NZBAT board. This current report includes:

- Summary of 2022 National Poetry Day
- Summary of 2022 Ockham New Zealand Book Awards and an update on the 2023 Awards
- Summary of the 2022 NZCYA Awards and an update on 2023 Awards
- General Business

Phantom Billstickers National Poetry Day 2022

- Phantom Billstickers National Poetry Day 2022 was a triple celebration with NPD turning 25; Phantom Billstickers celebrating their 40th birthday; and the announcement of the country's new Poet Laureate. Media engagement was good across print, radio, TV and social media, beginning with the announcement of Chris Tse as the new Poet Laureate on Breakfast TV. #nzpoetryday was trending at number 1 on Twitter before 9am, and it continued in the top 10 for most of the day.
- NPD 2022 was the first in-person NPD since 2019. Over 170 events and competitions were planned for August, with the majority centred on 26th August. While many virtual events were still held, it was great to see physical events in the community take precedence. We were particularly delighted to see many events aimed at younger people, especially those in both primary and secondary schools.
- For the second year in a row NPD co-hosted the AUS/NZ Showcase online in collaboration with Red Room Poetry, to celebrate Australia Poetry Month and National Poetry Day's 25th anniversary. This popular event, broadcast via Facebook Live on 23 August, featured readings from the four finalist poets in the Mary and Peter Biggs Award for Poetry at the 2022 Ockham New Zealand Book Awards, plus Nicole Titihuia Hawkins, winner of the Best First Book Award for Poetry. Invited guest Marlon Williams was a star of the show, reading a Robin Hyde poem to finish up the evening.
- It is estimated that approximately 5-6000 people were in direct attendance at events around Aotearoa, though this number may be far higher. With the Auckland Writers Festival postponed to August, one of its Festival's StreetSide events showcased the

four finalists in the poetry category of the Ockhams reading their poems to accompaniment by Ockham Collective musicians.

- A special Facebook campaign, CELEBRATING 25 YEARS OF POETRY WITH 25 POETS, featured 25 poets from Aotearoa and their poems which had been previously featured on a Phantom Billstickers billboard, alongside a quote from them about the poem in question. These were exceptionally popular, generating a lot of engagement.

Ockham New Zealand Book Awards

- As the 2022 Auckland Writers Festival was postponed to August due to the Covid restrictions in place earlier in the year, the Ockham New Zealand Book Awards May ceremony had a change of venue to the Q Theatre. The intimate surroundings were greatly appreciated by the 300 attendees and the event was very successful.
- Publicity was excellent (print, online, radio and TV), with plenty of focus on the fiction winner, including the front cover of NZ Herald's Canvas magazine.
- Sadly Jann Medlicott, sponsor of the Acorn Prize for Fiction, passed away in August having had cancer for a number of years. She had enjoyed being a part of the 2022 celebrations in May and considered this a highlight of her life.
- The decision was made to give the General Non-Fiction judges the discretion to increase their longlist to up to fourteen books from 2023 onwards, to reflect the significantly greater number of entries in this category and the style and range of subject matter it covers. This gives good exposure for a greater number of titles within the current awards format. The shortlist remains at four.
- The Trust was pleased to welcome the Mātātuhi Foundation to support the Best First Book Awards in 2023, after The Crystal Arts Trust stepped down late in 2022.
- There have been a record number of entries for the 2023 awards – 191 (cf. 160 for 2022, 179 for 2021). There is an increase in every category with fiction and poetry showing the largest increases.
- The international fiction judge for 2023, appointed to provide input to the local panel in selecting their winner from a shortlist of four novels, is John Mitchinson, who the former Marketing Director of Waterstones who has held senior roles at Orion, Cassell and Harvill and who now runs the publishing company Unbound, and co-hosts the book podcast Backlisted. His reach has strong potential to help shortlisted titles/authors on the international stage.
- The announcement of the 16 finalists on 8 March was positively received and kicked off a strong marketing campaign that included 37,000 booklets inserted into NZ Listener, plus adverts in the main section of the magazine and also in the AWF programme. Point of Sale packs have also been distributed to bookshops and libraries countrywide.
- The 2023 awards ceremony will be held at the Kiri Te Kanawa Theatre in Auckland's Aotea Centre on Wednesday 17 May as a marquee event in the Auckland Writers Festival programme.

New Zealand Children's and Young Adults Book Awards

- A record number of entries was received for the 2022 NZCYA Book Awards. The Award night in a new venue (Wellington College auditorium) was successful, with Jason Tupatu again MC'ing the proceedings. Sales of finalist books were strong, and the uptick in sales of winning books was more pronounced than ever.
- Finalist authors participated in both virtual events (coordinated by LIANZA) and an in-person Books Alive day in the lead-up to the August awards ceremony.
- Despite many schools and libraries facing ongoing Covid-related challenges – particularly around staffing and absentee rates – the key Hell Reading Challenge statistics for 2022 showed marked improvements on the last two years. In total 831 schools and public libraries took part in 2022 and over 310,000 pizza reading wheels were sent out (cf. 257,592 wheels in 2021 and approx. 250,000 in 2020). HELL's Great NZ Book Trip was a popular addition to the programme in 2022, with nearly half of schools participating in the Reading Challenge also signing up for at least one of the online author events. The feedback on the Book Trip initiative was overwhelmingly positive, and there are clear opportunities for building on this and growing the Reading Challenge as a whole. As always, feedback from schools, libraries and parents shows that the HELL Reading Challenge is very much valued as a means of getting children reading.
- Judges for 2023 were announced December 8th – a great line up with a good range of experience, backgrounds and location. Ruki Tobin, 2023 convenor for Te Kura Pounamu award for books in te reo Māori, was able to nominate several strong candidates for that panel from outside of the library sector, now that Te Rōpū Whakahau is no longer responsible for providing judges.
- 2023 entries are down on last year's numbers. The awards received 154 total entries for the 2023 awards cf. a record 199 for 2022 and 166 for 2021. Young adult fiction and picture book entries in particular are significantly down on last year. Entries for the Te Kura Pounamu Award are also down. Despite these lower numbers the quality of submissions is high, and it is anticipated that a very competitive shortlist will be announced on 1 June. The awards ceremony will be held in Wellington on 10 August.
- The Judges Handbook and NZCYA Entries Pack were reviewed, revised and updated for the 2023 Awards. Some changes have been made around eligibility for the Russell Clark Award. As the Russell Clark award is for the illustrator only, the number of authors is not deemed relevant. This revision also applies to books by deceased authors, now rendering them eligible in this category.

General Business

- Trustees Paula Morris (independent), Melanee Winder (PANZ rep) and Anne Morgan (LIANZA rep) reached the end of their trustee terms during 2022, and the Trust

welcomed Rachael King, Claire Murdoch, and Laura Caygill in their place. Garth Biggs (independent) also came on board early in 2022, replacing Karen Ferns.

- Nicola Legat continues as Board Chair, Garth Biggs has replaced Melanee Winder as Treasurer, and Melinda Szymanik is now Secretary.
- *Current subcommittees memberships:*
CYA: Melinda Szymanik (convenor), Nicola Legat, Rachael King, Laura Caygill
Ockhams: Nicola Legat, Rachael King, Claire Murdoch, Jenna Todd
NPD: Melinda Szymanik, Richard Pamatatau, Jenna Todd
Sponsorship: Nicola Legat, Richard Pamatatau, Claire Murdoch
Finance: Nicola Legat, Garth Biggs
Tikanga: Jenna Todd, Laura Caygill, Claire Murdoch



Public Lending Right Advisory Group Report 2022-23

It has been a quiet year in the PLRAG, with the long-term impacts of Covid still upsetting normal service. So there was only one short meeting, via Zoom, in late November.

The PLR review has been left simmering on the back-burner, largely due to the fact most of the issues advocated by NZSA require legislative changes to implement. Currently there is no political will or interest in putting PLR on the legislative calendar, let alone injecting more money. With the additional \$400,000 running out at the end of this year, it remains unclear if the fund will return to its previous, out-dated and seriously depreciated \$2million level, or whether additional funds might be obtained. NZSA members, in fact *all* writers, should begin lobbying Ministers and MPs as soon as the election is out of the way.

There has been some progress.

It is hoped/expected that by next year authors will no longer be required to register every year to qualify for the scheme. Only new titles need be registered. This would remove the troublesome possibility of authors missing out on their payments due to wayward notifications/registrations.

The possibility of including e-books and audio books in the PLR framework via regulatory rather than legislative change has also been mooted. However, satisfactorily implementing this change would require: a) more money to be injected into the Fund; and b) a methodology which is fair and transparent. The current system for physical books is based on holdings, while an e-and-audiobooks count would likely need to be lendings-based. The good news is Australia has recently implemented precisely these changes to their system. So there is a useful template for Aotearoa to consider. Hopefully the government here soon follows Australia's lead.

Two new PLRAG representatives have been appointed: *Anna Mackenzie* and *Sherry Clark*. I believe my tenure on PLRAG, the last three as Chair, has been largely successful. However, I depart frustrated at the speed of change, the lack of Ministerial/political interest in advancing/improving the scheme, and by the ongoing interruptions due to Covid etc. I wish the next representatives the best of luck.

Kyle Mewburn

Chair PLRAG

PEN Report for 2022



Like the previous year, there have been fewer appeals for the writers to respond to, which is disappointing. I hope that the issues of COVID and I think lack of staffing will ease soon. However, I continue to receive an update on the situation in Myanmar each week. These cannot be posted up on websites because of the danger to the people on the ground, but I was eventually able to write an article for *The Author* about them, built around an anthology by Myanmar writers produced by PEN. I got this checked by the Myanmar PEN expert who okayed it.

I'm a bit paranoid about these articles after poor reception of one I wrote on Cuba at the beginning of 2022. There was some very negative feedback from two very angry people – yet actually that article had been the most checked one I'd ever written. Two Cuban experts, who were part of a meeting I attended in the middle of the night about Cuba, had gone through it with a fine-toothed comb and done lots of changes, so it should have been fine. One of them wrote a rebuttal for me that Tina Shaw published on my behalf, and that issue I didn't write an article for, giving her a report from the PEN president to use instead.

I then thought long and hard about whether I'd continue writing the PEN articles and eventually decided to keep going, but if it happens again, I doubt if I can persevere. Yet negative feedback I guess does at least mean people are reading them. I get lots of positive feedback from Trish Fenton about them, which is a comfort.

I was very sad to hear of the death of Aron Atabek, due to his maltreatment and torture in a jail. He was released, but only survived another two months. He was a Kazakhstan political prisoner a lot of NZ PEN members have written to over the years, and he wrote us a poem from his jail cell.

Another sad letter was from Nedim Türfent, a Turkish prisoner we wrote to often. He is now out of jail, but struggling to survive, and hoping for help from the international community. So far, I haven't come up with anything concrete to help him – the letter came when I was in hospital and didn't have the energy to do anything. Possibly a Give-a-Little campaign for him might help, but I don't know the logistics of getting the money to him afterwards.

Recently I was contacted by Ross Holder from PEN UK, about an Afghan refugee they'd been supporting in Indonesia for some years. He had now got residency in NZ and was in Wellington but living in a boarding house and struggling to find space to write or contact with other writers. I first got my sister to meet up with him, and then started trying to make contact for him with the Wellington writing community through the Wellington NZSA branch, Cuba Press and Maureen Crisp. This is still an ongoing thing, but I'm hopeful we can get some support for him down there.

I've had more people added to my writing list than I've lost this year, which is good news. I just hope we have some more RANs for them to respond to soon.

Lesley Marshall, NZ Coordinator for PEN.

Performance Report

The Coalition for Books Incorporated

For the year ended 31 December 2022

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Compilation Report

The Coalition for Books Incorporated For the year ended 31 December 2022

Compilation Report to the Directors of The Coalition for Books Incorporated.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of The Coalition for Books Incorporated for the year ended 31 December 2022.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Board are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with The Coalition for Books Incorporated other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

BLAKAT ACCOUNTS, AUCKLAND

Dated: 13 March 2023

Entity Information

The Coalition for Books Incorporated For the year ended 31 December 2022

Legal Name of Entity

The Coalition for Books Incorporated

Entity Type and Legal Basis

Incorporated Society

Registration Number

2744213

Entity's Purpose or Mission

· To recognise tangata whenua as central to our kaupapa, including support for Māori-led initiatives, Māori writers and publications in both te reo Māori and English.

· To be a dynamic, collaborative and sector-led organisation charged with championing, and making a tangible difference to the literary landscape of Aotearoa. We will represent our membership organisations and the wider book sector of Aotearoa to achieve greater book and author visibility, increased book sales and more diverse audience reach.

· To raise the visibility of New Zealand books and writers. We want all New Zealanders to encounter books more often as they go about their daily lives

· To increase the sales of books across New Zealand

· To diversify and expand the readership of books across New Zealand

· To develop and increase resilience and sustainability of organisations – large and small -in the New Zealand book sector

· To be a sector-led and collaborative organisation

· To be action-orientated, delivering best-practice, innovative gap-filling projects and amplifying existing sector activity.

· To advocate on behalf of the book sector to government and to other agencies that have potential to assert influence on outcomes affecting book sales and book visibility

Entity Structure

The Coalition is made up of Members. Members are firms, companies or societies who are carrying on or are otherwise interested in the work of the New Zealand book sector.

The Coalition is governed by a Board. The Board is made up of eight Members who are elected at Annual General Meetings.

Main Sources of Entity's Cash and Resources

Grants

Contributions from literature sector to Coalition activities or projects

Membership Fees

Main Methods Used by Entity to Raise Funds

Entity Information

Grant applications

Collaborative projects, including collective marketing and promotions

Entity's Reliance on Volunteers and Donated Goods or Services

Board Members attended six 2-hour meetings in 2022.

Board Members provided substantial volunteer time in addition to official board meetings via sub-committee work on a variety of projects, producing documentation, overseeing planning and design, financial oversight, interviewing of contractors, communicating with Coalition Members and potential Members, etc. They spend substantial time on Strategic Planning; editing of Grant Applications; advice around selection and construction of advertising campaigns; attending design meetings for website, chairing sector meetings, etc.

Three Board Members (the Chair, Deputy Chair and one other) spent significant time on overseeing Financial aspects of the Coalition: i.e. providing financial policy; approving payments and budgets.

Physical Address

Registered Office Address: Level 2, 10 College Hill, Freemans Bay, Auckland, 1011, New Zealand

Postal Address

PO Box 47283, Ponsonby, Auckland, 1144, New Zealand

Approval of Financial Report

The Coalition for Books Incorporated
For the year ended 31 December 2022

The Board are pleased to present the approved financial report including the historical financial statements of The Coalition for Books Incorporated for year ended 31 December 2022.

APPROVED

Melanie Laville-Moore

Officer

Date

Juliet Blyth

Officer

Date

Statement of Service Performance

The Coalition for Books Incorporated For the year ended 31 December 2022

Description of Entity's Outcomes

Key activities listed on the Coalition Strategic Plan for 2022 as at 1 January 2022 included:

- **Financial Stability:** expand income streams to support Kete and the Coalition, maximise grant income; build reserves. Submit at least 2 x CNZ Arts Grant applications.
- **Sector Communication:** liaise and consult with Coalition Members, stakeholders and the literature sector to ensure broad representation and strategic direction.
- **Sales of New Zealand Books:** increase sales of books by NZ writers; measure number of book reviews.
- **Advocacy:** Complete work on a book sector plan and undertake a Buy Local campaign.
- **Digital/Media Strategy Development:** develop and maintain Kete website – reviewing, events calendar, news, new book listings – for general readers. Develop and maintain Coalition for Books website for industry members and increase newsletter subscriptions to 2K.
- **Enhanced Book and Writer Visibility:** Coalition to produce at least two print and digital ad campaigns promoting NZ books.
- **New Readers & Audiences:** Prepare for Te Matatini and Pasifika Festivals in 2023. Produce digital flyers to support events such as Pasifika, Matariki, Christmas.

Description and Quantification of the Entity's Outputs

- **Financial Stability:** Two successful CNZ Arts Grants, including an Annual Grant for 2023, were obtained in 2022 to support the Coalition and Kete. An MCH Regeneration Fund grant of \$217K was obtained for activity in 2023 and 2024. Coalition for Books Members and Associates numbered 49 entities (organisations and individuals) by the end of December 2022 (and increase of 4 from the previous year). Mighty Ape affiliate sales added to Kete book reviews.
- **Sector Communication:** Six mid-year online hui were held with Coalition Members and others from the book sector to discuss gaps, needs, concerns and provide strategic direction. Quarterly digital newsletters sent to members.
- **Sales of New Zealand Books:** A total of 218 NZ books were reviewed on Kete throughout 2022, and 14 books were extracted on the site. Nielsen Book Data services (paid) enabled the Coalition to add 500+ new books' details to Kete, and provide weekly bestseller lists.
- **Advocacy:** Meetings with MCH and CNZ across the year, leading to the terms of reference being drawn up for a series of cross-government department hui to be held in 2024. The Coalition will facilitate these on behalf of the book sector and include all relevant book sector representatives. A final draft of the book sector plan was completed, ready for final stages in 2024. A successful grant application to MCH's Regeneration Fund achieved. Support given to three other book sector organisations with grant applications.
- **Digital/Media Strategy Development:** Kete website maintained - reviewing, events calendar, news, new book listings - for general readers; a bi-weekly newsletter was published throughout 2022 featuring new books, book sector news, event news, bestseller lists and giveaway competitions for NZ books. The Coalition for Books website for industry members was updated with news and digital collateral for downloading for Digital Advertising Campaigns.
- **Enhanced Book and Writer Visibility:** The Coalition produced two print/digital advertising campaigns, and two digital only advertising campaigns promoting NZ books, i.e. a Matariki Winter Reading catalogue and ad campaign (July) and a collaborative (with Booksellers NZ) Xmas Summer Reading campaign (November); a Pasifika & Maori Books campaign (March) and a digital Te Wiki o Te Reo Maori campaign (September). Bi-weekly newsletters go to Kete subscribers (2,300 Dec 2022, cf. 1,750 Dec 2021), and quarterly Coalition newsletters to literature sector subscribers (c. 400). Throughout 2021, Kete had almost 60,000 unique visitors, and just under 130,000 page views. The busiest month was November 2022, when the site published 42 reviews with 6,500+ unique visitors and 15,000+ page views.

Statement of Financial Performance

The Coalition for Books Incorporated
For the year ended 31 December 2022

	NOTES	2022	2021
Revenue			
Donations, fundraising and other similar revenue	1	80,000	164,800
Fees, subscriptions and other revenue from members	1	17,633	16,721
Revenue from providing goods or services	1	28,006	24,715
Interest, dividends and other investment revenue	1	596	273
Total Revenue		126,235	206,509
Expenses			
Costs related to providing goods or service	2	128,958	172,488
Other expenses	2	11,419	5,958
Total Expenses		140,377	178,447
Surplus/(Deficit) for the Year		(14,142)	28,062

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

The Coalition for Books Incorporated
As at 31 December 2022

	NOTES	31 DEC 2022	31 DEC 2021
Assets			
Current Assets			
Bank accounts and cash	3	36,964	75,457
Debtors and prepayments	3	10,656	8,182
Tax Refund Due	3	243	76
GST		2,111	-
Total Current Assets		49,974	83,715
Total Assets		49,974	83,715
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	11,903	10,842
Income Received in Advance		-	18,000
Goods and services tax		-	2,660
Total Current Liabilities		11,903	31,502
Total Liabilities		11,903	31,502
Total Assets less Total Liabilities (Net Assets)		38,071	52,213
Accumulated Funds			
Accumulated surpluses or (deficits)	5	38,071	52,213
Total Accumulated Funds		38,071	52,213

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

The Coalition for Books Incorporated
For the year ended 31 December 2022

	2022	2021
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	74,000	109,250
Fees, subscriptions and other receipts from members	19,072	17,849
Interest, dividends and other investment receipts	596	273
Cash receipts from other operating activities	2,772	21,778
Total Cash was received from:	96,440	149,149
Cash was applied to:		
Payments to suppliers and employees	(123,185)	(166,924)
GST	(11,507)	(22,596)
Cash flows from other operating activities	(73)	(140)
Total Cash was applied to:	(134,765)	(189,659)
Total Cash Flows from Operating Activities	(38,326)	(40,510)
Cash Flows from Investing and Financing Activities		
Cash flows from other investing and financing activities		
Withholding tax paid	(167)	(76)
Total Cash Flows from Investing and Financing Activities	(167)	(76)
Net Increase/(Decrease) in Cash	(38,492)	(40,586)
Bank Accounts and Cash		
Opening cash	75,457	116,043
Net change in cash for period	(38,492)	(40,586)
Closing cash	36,964	75,457

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

The Coalition for Books Incorporated
For the year ended 31 December 2022

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Income tax is accounted for using the taxes payable method.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

The Coalition for Books Incorporated For the year ended 31 December 2022

	2022	2021
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Grants	80,000	164,800
Total Donations, fundraising and other similar revenue	80,000	164,800
Fees, subscriptions and other revenue from members		
Member Subscriptions	17,633	16,721
Total Fees, subscriptions and other revenue from members	17,633	16,721
Revenue from providing goods or services		
Lit Sector Plan Income	18,000	-
Kete Advertising	958	1,075
Matariki/Winter Reading Catalogue	9,049	11,400
Xmas Catalogue Income	-	12,240
Total Revenue from providing goods or services	28,006	24,715
Revenue from Interest, dividends and other investment revenue		
Interest Income	596	273
Total Revenue from Interest, dividends and other investment revenue	596	273
	2022	2021
2. Analysis of Expenses		
Costs related to providing goods or services	128,958	172,488
Other expenses	11,419	5,958
	2022	2021
3. Analysis of Assets		
Bank accounts and cash		
Kiwibank 00 Account	16,655	24,808
Kiwibank 01 Account	20,625	50,196
Kiwibank Credit Card	(316)	453
Total Bank accounts and cash	36,964	75,457
Debtors and prepayments		
Accounts Receivable	5,426	2,952
Prepayments	5,230	5,230
Total Debtors and prepayments	10,656	8,182
Withholding tax paid	243	76
	2022	2021
4. Analysis of Liabilities		
Creditors and accrued expenses		

	2022	2021
Accounts Payable	12,393	9,737
PAYE Payable	(490)	1,105
Total Creditors and accrued expenses	11,903	10,842
Other current liabilities		
Income Received in Advance	-	18,000
GST	(2,111)	2,660
Total Other current liabilities	(2,111)	20,660
	2022	2021

5. Accumulated Funds

Accumulated Funds		
	2022	2021
Opening Balance	52,213	24,151
Accumulated surpluses or (deficits)	(14,142)	28,062
Total Accumulated Funds	38,071	52,213
Total Accumulated Funds	38,071	52,213
	2022	2021

6. Taxable Income

Current Year Earnings	(14,142)	28,062
Less Non-Taxable Income	(97,633)	(181,521)
Taxable Income (Loss to Carry Forward)	(111,775)	(153,459)
Tax Payable on Taxable Income	-	-

7. Commitments

There are no commitments as at 31 December 2022 (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 December 2022 (Last year - nil).

9. Related Parties

There were no transactions involving related parties during the financial year.

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

Copyright Licensing NZ:

Annual report to NZSA from NZSA-appointed directors on CLNZ activity May 2023

Tena koutou katoa.

The last year has seen a big change at the head of CLNZ, with the departure of Paula Browning as CE. Paula's tenure had many positive impacts on CLNZ's success, exposure and company culture and we'd like to thank her again for her incredible work. We're pleased to now have Sam Irvine at the helm, who comes to the role of CE at CLNZ after a career most recently focused in and around the creative sector. He has held executive positions at Freeview, Isthmus Group and Badger communications and he is on the board of Radio 95bFM and theatre group Tadpole Productions.

COVID-19

Although lockdown requirements eased in 2022, we have continued, as has the rest of the world, to operate in part by Zoom, with Board members able to be involved remotely as required. Other than less opportunity for everyone to meet face-to-face, there has been no barrier to completion of the work of the Board in this regard. Despite the challenges, CLNZ staff have continued to do an excellent job of representing both writers and publishers.

HIGHLIGHTS OF 2022

Copyright Act review

- With the review still under suspension, the Board has maintained a watching brief but there has been little activity to report, and it seems unlikely that the review will be revived prior to the election. As soon as it does, we are ready to reactivate an intense campaign to counteract proposed negative impacts from the review. CLNZ staff continue to work closely with NZSA staff in this regard and we are currently looking at additional advocacy support.

UK Free Trade Agreement and the Artist's Resale Royalty

- CLNZ is monitoring the implementation of the UK FTA. It includes an Artist's Resale Royalty (ARR) (to be implemented within 2 years), term extension to Life +70 years (to be implemented within 15 years) and other matters relating to the operations of collective management organisations.
- Work has commenced to look at how CLNZ may best support artists copyright through an easy-to-use on-line platform, with input from artist/arts administrator Yolunda Hickman. This platform would also benefit authors and publishers,

simplifying the process to register works to the creator.

National Library donation to Internet Archive

CLNZ is maintaining a watchful eye on the National Library's next steps in the deaccessioning of the Overseas Published Collection, notwithstanding the pause on the transfer of books to the Internet Archive. There is talk of new engagement, which we welcome.

Distribution report

Changes to the Distribution Policy were approved by the Board in March in preparation for presenting to the CLNZ AGM in May. The changes relate to CLNZ commencing licensing of visual artwork (as noted in the 2020 report) and the implementation of the MyCopyright portal.

Licensing generally

- The new 2023-24 ITP licence was signed by Te Pūkenga on late December 2022. The licence is a further roll-over of the previous licence, containing minimal amendments other than transposition of rights and obligations of former ITPs into the equivalent Te Pūkenga business units.
- A number of new PTE licences have been created, reflecting the rebound of the sector post-Covid.
- Discussions continue with Wānanga on the future shape of their licence to reflect their unique needs. Cultural training undertaken by CLNZ staff has been vital to progress made here recently.
- A meeting was held at CLNZ's office with Chris Whelan of UNZ and members of the Copyright Experts Group responsible for renegotiating the licence. The tone and content of the meeting was positive and productive.
- We are in discussions with CMOs and NZSTA on potential improvements to the annual schools licencing project.

Relationship with NZSA

- The NZSA's reports to the Board are always received with appreciation.
- The positive relationship between CLNZ staff and Board and NZSA continues to the benefit of both parties, including the ability to present jointly and with a united front to government decision-makers and influential parties.
- Sharing space in Kotahitanga appears to be lending itself to the relationship in a positive manner as well. The combined Te Reo and Cultural Diversity sessions have been a highlight for those involved.
- The Annual General Meeting is scheduled for May 26, 2023 and NZSA members are

very welcome to attend, either in person or online.

Culture and Diversity

Recognising the importance of CLNZ's mandate and operations reflecting New Zealand's cultural and general diversity, staff are building cultural and diversity strategy implementation into the 2022- 2023 work plan.

Cultural Fund

- As of December 2022, the CLNZ Cultural Fund has paid out:

Writers Award 25,000

Research Grants 20,000

PANZ Training Fund 20,000

Tertiary Scholarships 14,000

Contestable Fund 75,000

Writers Earnings Report* 15,000

Industry Valuation Report 18,000

Partnership Fund 25,000

Creative Reads campaign contribution 25,000

- Planning is underway for the 2023 CLNZ/NZSA Research Grants and the 2023 CLNZ/NZSA Writers' Award, which are due to open for applications in May and June respectively. The CLNZ Contestable Fund grants will open in September, and we are pleased to confirm that the 2023 recipients of our \$3,500 Creative Writing Tertiary Scholarships will this year also receive a New Zealand Society of Authors membership.

Creative Rights Education Workshops

Karen Workman has done an excellent job bringing Creative Rights Education to a number of organisations, including NZSA. As well as continuing with this delivery, further workshops are planned to follow on from this.

OTHER KEY MATTERS TO NOTE

Chair of Board:

Pat Walsh's term as Chair expired at the end of 2022 but was extended to provide continuity as our new CE takes up the baton. The Board will begin considering his replacement at our May 2023 meeting. We note, with sadness, the death of Pat's wife Karen, and thank him for his continued work at such a difficult time.

NZSA-appointed Directors: Katherine Gordon's second term expires at the end of this

year, and CLNZ will be reaching out to NZSA to commence a recruitment process for a new appointee in due course. Huge thanks to Katherine for her invaluable input over her tenure. Her expertise will be greatly missed.

Strategic Planning: The Board met on Thursday 2nd March, 2023, to review the strategic plan and ensure it is fit for purpose. We reaffirmed our purpose as: ***Making Creative Rights work for all New Zealanders.***

2023 workplans include:

- Development of website resources that educate and inform on the moral and human rights of authors/artists;
- A new marketing/comms role to attract more diverse audiences and understanding of the importance of copyright;
- Investigate the build, or license, of a plain-language contract-builder for licence agreements;
- Further development of systems to support authors, writers, publishers and visual artists;
- Seeking additional advocacy support;
- Further protections for licence holders and data collected.

Mandy Hager

Katherine Gordon

8.3.2023



Lists are non-exhaustive and subject to change. To suggest changes contact info@copyright.co.nz.

The Book Eco-system





i) Background and engagement

I commenced in the role of Youth Representative for the NZSA in April of 2022. My initial goal was to explore youth perception of the NZSA in order to develop a relevant action plan for increasing engagement with under-35s. After 11 months, there are several areas I feel we can develop to appeal to the youth cohort and increase our membership. I consider the development of our cultural competency in regards to the Pasifika community and kaupapa Māori branch as going hand in hand with any relevant plan to increase engagement in general.

National Young Writers Festival

In August 2022 I attended the National Young Writers Festival as a representative of the New Zealand Society of Authors, hosted in Ōtepoti. I also performed a poem at the opening. To my knowledge, this is the first time we have been formally represented at this event since it launched in 2015.

- Of 30 informative pamphlets laid out next to the books for sale, 22 were taken.
- There were roughly 30 young presenters between the ages of 15 and 35, several of whom had some connection to a literary organization or creative non-profit, and most of whom had been involved with the NYWF previously.
- From this hui, Vanda also made contact with Dunedin based young author and disability advocate Josiah Morgan for a kōrero on our accessibility.

None of these young authors are members of the New Zealand Society of Authors, nor were they very familiar with our mahi. As with many of our committee members, social compensation seems to be a relevant indicator of whether or not young people are drawn to organizations like the NZSA. We lack representation from many young successful authors involved with these events, such as Essa Mae Ranapiri or Rebecca Hawkes. Feedback from the other young presenters at the event was that the programmes currently offered by the NZSA, such as the manuscript assessment, did not appeal to them as established authors as similar services were accessible via other means (such as peer review) and without the cost of membership. I did not heavily query what sorts of programmes that young published authors in New Zealand would attend, but I would recommend a survey on this topic. After speaking to several young unpublished writers at the event, it is clear that there is demand from young kiwi writers for advice on navigating the literary scene in a way that is accessible and relatable to them. Feedback in regards to joining the NZSA included:

- The NZSA is known by name to many young people, but they are seen as servicing a more experienced cohort.
- The membership fee was off-putting.
- Gaining experience in a role like a committee representative or the National Youth Representative was a point of attraction for several young authors.
- At the NYWF generally, critique was offered against the lack of opportunities to make money or have your work displayed as an author or creative.
- Many brought up the desire to be part of a local “writers group” that met semi-regularly.

NZSA Auckland Roadshow

In July 2022 I attended the Auckland roadshow. The presentations I attended were engaging and left me feeling creatively inspired. I was one of a decent number of under 30 year olds, but there did not seem to be any young emerging or youth authors presenting. This was not especially concerning as the presentations were applicable to writers of any age, but is a point of note. I note that with most NZSA meetings, there seemed to be inconsistencies in regards to Pepeha/mihi, opening/closing karakia, and no powhiri/mihi whakatau.

Korero with Youth Representative for the National Poetry Society

In December 2022 I met with Devon Webb, the Youth Representative for the National Poetry Society for a kōrero about opportunities for young writers to connect in Pōneke, considering the dispersed nature of many like-minded creative organizations. We both expressed a desire for a physical space by which to connect and meet, making plans to reach out to various local venues. We also spoke of my idea of a hosted Zoom writers group, but as a secondary project. 2023 will see further communications with local venues. From this project, advice on the establishment of similar youth-centered writers groups can emerge.

NZSA Wellington Committee

I have noted in taking over Facebook comms for the NZSA Wellington branch that there is a general lack of external engagement on the page. This was surprising and concerning to me in consideration of Wellington’s thriving creative community. Alongside ‘standard’ content, in July I started an initiative to publish members' content online in a fun graphic format, a total of six posts from five authors. This initiative concluded in December 2022.

- A side effect of this was engaging with three new members via email in their mid-late 20s. This included Oliver Dace, who shared with the Welly committee last week that his novel,

The Wellington Alternate, has been nominated for Best Youth Novel for the 2023 Sir Julius Vogel Awards.

- At its peak, our reach expanded to over 1000x our usual engagement. Over the course of seven months (April 31 to December 31) the NZSA Wellington Facebook page achieved a 50.1% increase in page reach and a 111% increase in page likes, in consideration of other events, including Courage Day with Merhawi Woldemichael, Flash Fiction Spotlight with Tim Saunders and Jack Remiel Cotterel, Creative Rights for Creative People with Karen Workman, and Self-Publishing for Beginners with Dana Holmes, Rodney Strong and Helen Vivenne Fletcher.

Our annual Open Night Mic for National Poetry Day was another successful event, hosted at Unity Books, that we advertised on Facebook and Twitter. We also put posters through the Victoria University Campuses (targeting the Hub, Arts Departments and hospitality venues) and within Unity Books (Appendix 2). Amongst a packed crowd of over 50, at least five student presenters as well as the campus poetry club attended/spoke at the event after seeing physical advertisements.

Communications

Through increasing and refining its media presence, I believe that the NZSA will be considerably more appealing to the youth cohort. Among others, we have connections with Starling Magazine and the NZPS that can be used to engage a youth audience.

- The NZSA already has the benefit of a beautiful brand style, but in my opinion, this is inconsistently implemented in each branch's approach to the graphic design of their content.
- Young people are used to navigating an online environment; the credibility and attractiveness of various opportunities are assisted by a cohesive online media presence.
- We offer many great opportunities for publicity, which is something many authors are drawn to, but I feel such content should ideally have a more standardized format.
- Distinguishing between member/branch news and content from other pages is challenging for me in regards to our social media.
- In particular, there is opportunity for growth and refinement in the realm of developing an 'insta-worthy' brand face that translates our worth.

ii) Opportunities for improvement

Area	Comments/recommendations
National Branding	<i>Canva Teams and the adoption of standard templates for social media/Comms is one option for the refinement of branding (cost - \$15.99 p/m for Team Membership, incl up to 500 team members and premium graphics). I am experienced with Canva and could potentially do this mahi.</i>
Regional Youth Representatives	<i>Regional Youth Representatives would offer fresh eyes and energy to the committees. In return for experience and in lieu of full-time work or family commitments, young people are often able to go the extra mile for the kaupapa. They have valuable connections and ideas.</i>
Virtual attendance options	<i>We have a responsibility to allow our members to connect with their local branches, regardless of circumstance. In a post-Covid world, emissions and waste reduction is the new dominant logic for encouraging remote and flexible working.</i>
Kanohi ki te kanohi connection	<i>Aotearoa is blessed with a thriving creative community, but especially in the wake of Covid, these communities are often dispersed. We should be utilizing the benefit of “two-degrees of separation” to make more connections with like minded organizations. I would recommend that attending more conferences and expos, and having more kōrero with externals and members would stand to benefit our publicity.</i>
Targeted surveys	<i>Asking young authors what they want from a membership with the NZSA is arguably the best way to attract youth members. Targeting Secondary and University English classes/clubs would be a valid option in gathering objective feedback and simultaneously promoting our services.</i>
Youth sponsorship	<i>Encouraging schools or engaging some other fundraising channel to offer young people ‘free’ membership, potential for youth to then feel more inclined to continue on a standard membership.</i>